



**PHILIPPINE SPORTS COMMISSION**

**REQUEST FOR QUOTATION**

The Philippine Sports Commission, through its Bids & Awards Committee, invites interested **PHILGEPS-accredited** suppliers to **submit SEALED signed quotation/s** for:

Particular	Quantity					ABC (PHP)	Place of Delivery
	Description	Qty	Unit	Unit Cost	Total Cost		
Rental of Photocopier Machine for Medical and Scientific Athletes Services (MSAS) Office	1.	1	Unit	9,450.00	113,400.00	113,400.00	Property and Supplies Office, Rizal Memorial Sports Complex, P. Ocampo Sr. St. Malate Manila
	<b>Rental of Photocopier Machine</b> Technical Specification: >Functions: COPY, PRINT, SCAN >Print/Copy Speed: 35 copies per minute (Black and White) >Duplex Capable Copy, Print, Scan >Electronic Sorting Capable >Paper Sources: Std 2,300 sheets or (4) Tray 550-sheet & 100- sheet Stack Bypass >Paper Size: 8 1/2 x 11, A4, 8 1/2 X 13, up to "11 x 17" size capable >Print/Copy Resolution: 600 dpi x 1200 dpi >Network Interface Connection: LAN, USB 2.0 >With USB port for saving scanned documents >Reducer and Enlarger capable up to 25% to 400% >Have a locking mechanism supplied manual key lock, coding pin lock, etc. >Continuous copying 1-999 copies Memory Warranty >Auto power saving >Minimum of 25, 000 combined copies/prints (Black & White) for 1 unit per month >Rental Period: 12 Months >Less 2% spoilages deductible from the total exceed minimum >Copier machine initial consumables such as pedestal table and reversing single feeder >Warranty and Service One year on parts & lifetime free labor service ***nothing follows***  Delivery Terms: Ten (10) Calendar Days						

The following documents must be submitted from 02 September 2022 to 5:00 pm of 5 September 2022 directly to the Bids and Awards Committee Secretariat Office, located at Room 207, Admin. Building, RMSC, P. Ocampo Sr. St. Malate Manila:

1. PHILGEPS Registration or PHILGEPS Certificate
2. Updated Omnibus Sworn Statement (notarized) per GPPB Resolution 16 – 2020
3. 2022 Mayor's/Business Permit

Quotations must be properly labeled with the reference number on the project offered. In case the deadline falls on a non-working day, legal holiday, or special non-working holiday, the deadline shall be on the next working day

For additional information, please contact the Procurement Office at Telefax: 523-9831 or 525-0808 Loc. 175/143

The Commission reserves the right to not accept any and all quotations or not award the contract on the following grounds:

- There is prima facie evidence of collusion;
- The BAC failed to follow prescribed procurement procedures; and or
- There are justifiable grounds where the contract will not redound to the benefit of the government without incurring any liability to the affected bidder/s.

  
**ATTY. GUILLERMO B. IROY, JR.**  
BAC Chairman

Date Posted on Philgeps and PSC website: September 02, 2022

RFQ082522