



Republic of the Philippines
Office of the President

PHILIPPINE SPORTS COMMISSION

REQUEST FOR QUOTATION

Date: April 27, 2023
P.R. No. ADMIN-2023-04-17-006

Name of Company: _____

Address: _____

Name of Store/ Shop: _____

Address: _____


TIN: _____

PhilGEPS Registration Number: _____

The **Philippine Sports Commission**, through its Bids and Awards Committee, intends to procure the **Supply and Delivery of Printer for the Office of Commissioner Edward L. Hayco** accordance with Section 52.1 (b) (Shopping) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your best offer for the item described herein, subject to the Terms and Conditions provided at the last page of this RFQ. Submit your quotation duly signed by you or your duly authorized representative **not later than April 30, 2023 at 5:00 PM.** A copy of your 2023 Mayor's/Business Permit and valid PhilGeps number is also required to be submitted along with your quotation/proposal, directly to the Bids and Awards Committee Office located at Room 207, Administration Building, RMSC, P. Ocampo Sr. St., Malate Manila. Quotations must be properly labeled with reference number on the project offered. In case the deadline falls on a non-working day, legal holiday, or special non-working holiday the deadline shall be on the next working day.

For any clarification, you may contact us at Telephone Nos. 8 523-9831 loc.143, 175 or email address pscprocurement@yahoo.com, procurementfor2018@gmail.com and copy bac@psc.gov.ph


ATTY. GUILLERMO B. IROY, JR.
BAC Chairman
Bids and Awards Committee

INSTRUCTIONS:

- (1) Accomplish this RFQ correctly and accurately
- (2) Do not alter the contents of this form in any way.
- (3) All Technical Specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

TECHNICAL SPECIFICATIONS:	Statement of Compliance		
	YES	NO	REMARKS
PROJECT NAME:			
Supply and Delivery of Printer for the Office of Commissioner Edward L. Hayco			
Item 1			
Printer 1, Branded - 1 Unit			
Print, Scan, Copy, Fax with ADF			
Maximum Printing Resolution: 4800 (horizontal) *1 x 1200 (vertical) dpi			
Print Head /Ink			
Number of Nozzles: Total 1,472 nozzles			
Ink Bottle: GI-790 (Black, Cyan, Magenta, Yellow)			
Printable Width			
Bordered: Up to 203.2 mm (8")			
Borderless: Up to 216 mm (8.5")			
Printable Area			
Borderless Printing*3			
Top / Bottom / Right / Left margin: each 0 mm			
Supported Paper Size: A4 / Letter / 4 x6" / 5 x 7" / 8 x 10"			
Bordered Printing			
Top margin: 3 mm			
Bottom margin: 5 mm			
Left/Right margin:3.4 mm			
(LTR/Legal: Left: 6.4 mm, right: 6.3 mm)			
Paper Size:			
A4, A5, B5, Letter, Legal, 4 x 6", 5 x 7"			
Envelopes (DL, COM10), Square (5 x 5"), Business Card			
*F4 is possible via custom size settings			
(Maximum Number)			
Plain Paper A4, A5, B5, Letter = 100, Legal = 10			
High Resolution Paper (HR-101N) A4, Letter = 80			
Photo Paper Plus Semi-Gloss (SG-201) A4			
Matte Photo Paper (MP-101) A4, LTR = 10, 4 X6" = 20			
Envelope European DL / US Com. #10 = 10			
Glossy Photo Paper "Everyday use" (GP-508) A4			
Scanning Method CIS (Contact Image Sensor)			
Optical Resolution *5 600 x 1200 dpi			
Line Scanning Speed*7			
more on the next specification			

Copy			
Maximum Document			
A4/LTR			
(ADF: A4, LTR, Legal)			
Image Quality 3 positions (Draft, Standard, High)			
Copy Speed*8 (Approx.) Document: Colour			
sFCOT / Simplex 24 sec			
Document: Colour			
sESAT / Simplex 3.5 ipm			
Document (ADF): Colour			
sESAT / Simplex 2.5 ipm			
Document (ADF): Mono			
Multiple Copy Mono/Colour: Max 99 pages			
Fax			
Type Desktop Transceiver (Super G3 / Colour Communication)			
Print Size A4, LTR, Legal			
Network			
Wireless Network Type: IEEE 802.11n / IEEE 802.11g / IEEE 802.11b			
ADF			
Paper Handling (Plain Paper)			
Item 2			
Printer II, Branded – 1 Unit			
Print, Scan and Copy			
Maximum Printing Solution: 4800 (horizontal) *1 x 1200 (vertical) dpi			
Print Head /Ink			
Number of Nozzles: Total 1,472 nozzles			
Ink Bottles: GI -790 (Black, Cyan, Magenta, Yellow)			
Bordered: Up to 203.2 mm (8")			
Borderless: Up to 216 mm (8.5")			
Printable Area Borderless Printing*3			
Top / Bottom / Right / Left margin: Each 0 mm			
(Supported Paper Size: A4) Letter / 4 x 6" / 5 x 7" / 8 x 10" / Square (5 x 5") / Business Card)			
Bordered Printing			
Top margin: 3 mm			
Bottom margin: 5 mm			
Left /Right margin: 3.4 mm			
(LTR/Legal: Left: 6.4 mm, right: 6.3 mm			
Paper size A4, A5, B5, Letter, Legal, 4 x 6", 5 x 7", 8 x 10", Envelopes (DL, COM10), square (5 x 5"), Business (Width 55 – 215.9 mm, Length 89 – 676 mm)			
*F4 is possible via custom size settings.			
Paper Handling (Rear Tray) (Maximum Number) Plain			
Paper A4, A5, B5, Letter = 100, Legal = High Resolution			
Paper (HR-101N) A4, Letter – 80 Photo Paper Plus			
Glossy II (PP-201) A4, Letter = 10, 4 x 6" = 20, 5 x 7", 8 x 10" = 10, Square (5 x 5") = 20			
Photo Paper Plus Semi-Gloss (SG-201) A4, Letter = 10, 4 x 6" = 20, 5 x 7", 8 x 10" = 10			
Matte Photo Paper (MP-101) A4, LTR = 10, 4 x 6" = 20			
more on the next specification			

Envelope European DL / US Com. #10 = 10			
Glossy Photo Paper "Everyday use" (GP-508) A4 = 10, 4 x			
6" = 20 Photo Paper Plus Glossy II (PP-208) A4, 4 x 6" = 10			
Photo Sticker PS-208, PS-808 = 1			
Print Head Alignment: Manual			
Scan*4			
Scanner Type Flatbed			
Scanning Method CIS (Contract Image Sensor)			
Optical Resolution *5 600 x 1200 dpi			
Scanning Speed*7			
Reflective: A4 Colour / 300 dpi Approx. 19 sec			
Maximum Document Size Flatbed: A4 / Letter (216 x 297 mm)			
Copy			
Maximum Document Size A4 / Letter (216 x 297 mm) Compatible Media Size: A4, Letter			
Type: Plain Paper Image Quality Plain Paper: Fast, Standard			
Copy Speed*8 (Approx.) Document: Colour sFCOT / Simplex 24 sec			
Document: Colour sESAT / Simplex 3.5 ipm			
Multiple Copy Mono / Colour: 1 – 20 pages			
Network Wireless Network Type: IEEE 802. 11b/g/n			
Frequency Band: 2.4 GHz Direct Connection (Wireless LAN) Available (AP Mode only) General Specifications			
Operation Panel LCD (1.2-inch segment mono) Paper			
Output Tray A4, LTR = 50, Legal = 10			
nothing follows			
Delivery Requirement:			
Can deliver within Thirty (30) Calendar days			

FINANCIAL OFFER:

Please quote your **best offer** for the items below. Please do not leave any blank items. Indicate "0" if item being offered is for free.

Supply and Delivery of Printer for the Office of Commissioner Edward L. Hayco			
Approved Budget for Contract	Quantity in Unit (A)	Offered Price Unit (B)	Your Total Offered Quotation (A x B)
Item 1 Sixteen Thousand Two Hundred Ninety-Five Pesos (PhP16, 295.00)	1 Unit		In Words: _____ _____ _____
Item 2 Eleven Thousand Eight Hundred Fifty Pesos (PhP11, 850.00)	1 Unit		In Words: _____ _____ _____

Grand Total: Twenty-Eight Thousand One Hundred Forty-Five Pesos (Php28,145.00)	Total Offered Quotation	In Words: <hr/> <hr/> <hr/>
		In Figures: <hr/>

TERMS AND CONDITIONS:

- 1) Bidders shall provide correct and accurate information required in this form.
- 2) Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- 3) Price quotation/s, to be denominated in the Philippine Peso shall include all taxes, duties and/or levies payable.
- 4) Quotations exceeding the Approved Budget for the Contract shall be rejected.
- 5) Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- 6) Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
- 7) The item/s shall be delivered according to the requirements specified in the Technical Specifications.
- 8) The PSC shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- 9) In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the PSC shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
- 10) Payment shall be made after delivery and upon the submission of the required supporting documents, i.e., Order Slip and/or Billing statement, by the supplier, contractor or consultant.
- 11) Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The PSC shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Signature over Printed Name

Position/Designation

Office Telephone/Fax/Mobile Nos.

E-Mail Address/es