

## MINUTES OF THE PRE-BID CONFERENCE

Supply and Delivery of Customized Philippine Team Official Uniform for the 32<sup>nd</sup> Southeast Asian Games and 12<sup>th</sup> ASEAN Para Games

13 February 2023, 10:00 AM

Conference Room

PHILIPPINE SPORTS COMMISSION

RMSC, P. Ocampo Sr. Street, Malate, Manila

Present were:

### A. Prospective Bidders

	Name of Representative	Company Name, Address, and Contact Details
1	Lani Ng	Gameville Corp. - B11 L8 Maginoo Street, Pag-Ibig Homes, Cavite - <a href="mailto:gamevillecorp@yahoo.com">gamevillecorp@yahoo.com</a> - 9178164853
2	Julie Crisolo	Sonak Corporation - Km 18 West Service Road, Parañaque City - <a href="mailto:julie.crisolo@sonak.com.ph">julie.crisolo@sonak.com.ph</a> - 9978709497
3	Allaiza Callapi	Alpha Quality Express, Inc. - City Golf Ugong, Pasig City - <a href="mailto:allaiza.agei@yahoo.com">allaiza.agei@yahoo.com</a> - 9664397286
4	Avelino Morales II	Firmbuilders, Inc. - 67 P. Cruz Barangay Old Zuniga, Mandaluyong City - <a href="mailto:admin1@firmbuildersinc.com">admin1@firmbuildersinc.com</a> - 9953302935

### B. BAC Members

	Names	Position
1	Atty. Guillermo B. Iroy, Jr.	Chairman
2	Anna Christine S. Abellana	Vice-Chairperson
3	Abigail Marie V. Rivera	Member
4	Violeta R. Tuazon	Member
5	Charlie C. Esquivel	Member
6	Reina Presciosa C. Evangelista	Provisional Member

### C. BAC Secretariat

	Names	Position
1	Atty. Michelle C. Labajanan	Head
2	Oscar A. Papelera, Jr.	Member
3	Ariel C. Flores	Member
4	Ma. Luisa Carmela D. Berguia	Member
5	Jose Joy P. Puruganan II	Member
6	Jeimuel DJ. Silvestre	Member
7	Aldynne Genise B. Jallorina	Member

#### D. BAC TWG

	<b>Names</b>	<b>Position</b>
1	Caroline S. Tobias	Member
2	Cristina M. Garcia	Member
3	Rovilyn G. Gofredo	Member

#### E. Other Officers

	<b>Name</b>	<b>Position</b>
1	Ethel M. Goh	Procurement Head

The BAC Chairman, who is presiding, called to order the Pre-Bid Conference for the project **Supply and Delivery of Customized Philippine Team Official Uniform for the 32<sup>nd</sup> Southeast Asian Games and 12<sup>th</sup> ASEAN Para Games**, with an Approved Budget for the Contract of **Forty-Two Million Pesos (Php42,000,000.00)**.

The BAC Chairman acknowledged the presence of the Members of the BAC, Secretariat, and TWG, and other attendees. No representatives from the Commission on Audit (COA), Philippine Chamber of Commerce and Industry (PCCI) and Philippine Institute of Supply and Management (PISM) were present despite prior notice.

The BAC Chairman likewise acknowledged the presence of the prospective bidders (*the company name, its address and representative as listed above were mentioned*).

### **BUSINESS MATTERS TAKEN AND DISCUSSED**

#### **A. Clarification and discussion of the project:**

The BAC Chairman started with discussing the requirements under the rules and regulations of R.A. No. 9184. All instruction to bidders must strictly be adhered to otherwise would be considered ineligible.

Prior to the discussion of the requirements for competitive bidding, prospective bidders are reminded that the Bids and Awards Committee will evaluate the submitted bids using the pass/fail criteria pursuant to the 2016 Revised Implementing Rules and Regulations of R.A. No. 9184. In addition, prospective bidders are reminded to ensure that submitted bids are in order and in compliance with the requirements as stated in the Bid Documents.

The Bid Documents is downloadable in the PhilGEPS and the PSC website and those who paid the Bid Documents are provided with a printed copy. Bidders must read through and follow the Instructions to Bidders and the Bid Data Sheet (BDS) as provided in the Bid Documents to ensure that all submissions during the Opening of Bids are in order and in accordance with the Bid Documents. The requirements are included in the checklist and discussed.

**B. The Technical Component Envelope, Financial Component Envelope of the bid, and Instructions to Bidders (ITB), including the explanation of the different documents to be submitted as stipulated in the checklist, were then deliberated, and discussed:**

The Checklist of Technical and Financial Documents must state the name of the bidder, office address, telephone no, fax no., email address, authorized managing officer, citizenship, position and/or designation, type of organization whether sole proprietorship, partnership or corporation.

#### ***B.1. Technical Component Envelope***

##### ***Class "A" Documents***

##### ***Legal Documents***

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;

#### Technical Documents

- (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid. For government contracts, the bidder must attach copies of the Notice of Award, Contract and Notice to Proceed. For private contracts, the bidder must attach copies of the Contract; and
- (c) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents. For government contracts, the bidder must attach a copy of the Notice of Award, Contract and Notice to Proceed. For private contracts, the bidder must attach a copy of the Contract; and

Single Largest Contract is fifty percent (50%) of the Approved Budget for the Contract or Php21,000,000.00. The similar contract as stated in ITB Clause 5.3 is Supply and Delivery of Sporting Goods and must have been completed within five (5) years prior to the deadline for the submission and receipt of bids.

- (d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;  
or  
Original copy of Notarized Bid Securing Declaration; and

The Bid Security may be in the following forms:

- g.1. Cash, Check, Cashier's Check, Manager's Check – 2% of the ABC or Php840,000.00;  
g.2. Bank Draft Guarantee or Irrevocable Letter of Credit – 2% of ABC or Php840,000.00;  
g.3. Surety Bond – 5% of the ABC or Php2,100,000.00, must be valid 120 days from the date of the Opening of Bids, stating therein the company, its telephone number, Official Receipt Number, validity period, callable upon demand and accompanied by an Insurance Commission Certificate stating that the surety and/or insurance company is authorized to issue such security.
- (e) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; and
- (f) Original duly signed Omnibus Sworn Statement (OSS);  
and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

#### Financial Documents

- (g) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);  
or  
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Net Financial Contracting Capacity (NFCC) must be at least equal to the ABC. The Committed Line of Credit must be at least equal to ten percent (10%) of the ABC or Php4,200,000.00.

#### **Class "B" Documents**

- (h) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;  
or

duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

**B.2. Financial Component Envelope**

- (i) Original of duly signed and accomplished Financial Bid Form; and
- (j) Original of duly signed and accomplished Price Schedule(s).

Other documentary requirements under RA No. 9184 (as applicable)

- (k) *[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- (l) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

**Additional Requirements to be Submitted Along with the Bid Proposal:**

1. Actual sample of the items subject of the bid.
2. Label/tag indicating the requirements as to the percentage of material (e.g. 100% polyester, etc.) as stated in the Technical Specifications. The label/tag must be attached to the sample submitted during the Opening of Bids.

**Additional Documents to be Submitted During Post-Qualification:**

1. Registration certificate from Securities and Exchange Commission (SEC) [Certificate of Incorporation, Articles of Incorporation and ByLaws], Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent Document.
2. Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located.
3. Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).
4. The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
5. The product brand should be properly registered with the Intellectual Property Office (IPO). The proof of IPO registration will be required during post qualification.

The Technical Specifications and Schedule of Requirements were discussed.

Technical Specifications—

Item	Specification
	<b>32<sup>nd</sup> Southeast Asian Games Uniform</b>

1	<b>Track Suit Jacket (Branded)</b> <b>1,200 Pieces</b>	
	Color: Blue	
	Material Composition: Knit, 100% Polyester	
	Size Run: XS, S, M, L, XL, 2XL, 3XL, 4XL, 5XL	
	Custom knit training jacket as per design	
	With POC logo – embroidered patch at the front panel (right chest)	
	Size of POC logo: W:2.5 inches	
	With SEA Games logo – embroidered patch at the front panel (left chest)	
	Size of SEA Games logo – W: 2.5 inches	
	With PSC logo – embroidered patch at the back panel (upper middle center)	
	Size of PSC logo: W: 2.5 inches	
	With Philippine text – vinyl application at the back panel (upper middle center)	
	Size of Philippine text: W: 9.5 inches; H: 1.42 inches (Font: ITC Avant Garde Gothic Std)	
	Attractive design in vibrant colors	
	Custom fashion – forward jacket side panel construction	
	Full front zipper in red (Pantone 193c)	
	Custom set in sleeves	
	Tailored stand collar	
	Side pockets with red inner pockets (Pantone 193c)	
	Fast drying moisture wicking technology	
	Quick dry, comfortable, breathable, soft fabric	
	Lightweight polyknit construction	
	Athletics fit built to slim chest, waist and hip – perfect for active movement with a fit that is not too tight	
	Item should not be a retail product and should not be available in the market	
	2	<b>Track Pants (Branded)</b> <b>1,200 Pieces</b>
		Color: blue
Material Composition: Knit, 100% Polyester		
Size Run: XS, S, M, L, XL, 2XL, 3XL, 4XL, 5XL		
Custom knit training pants (slim fit) as per design		
Attractive design in vibrant colors		
Embroidered brand logo at the front panel (left leg)		
Size of brand logo: W: 2.5 inches; H: 1.36 inches		
Fast drying moisture wicking technology		
Quick dry, comfortable, breathable, soft fabric		
Lightweight polyknit construction		
Elastic waistband with adjustable drawstring closure for a snug and secure fit		
Custom athletic fit design for a close body fit – perfect for active movement with a fit that is not too tight		

	<p>Slim fit tapered legs with zippered openings</p> <p>Item should not be a retail product and should not be available in the market.</p>
<b>3</b>	<p><b>T-Shirt (Branded)</b> <b>2,400 Pieces</b></p> <p>Material Composition: Knit, 100% Polyester</p> <p>Size Run: XS, S, M, L, XL, 2XL, 3XL, 4XL, 5XL</p> <p>With POC logo- self fabric sublimation at the front panel (right chest)</p> <p>Size of POC logo: W: 2.5 inches</p> <p>With SEA Games logo – self fabric sublimation at the front panel (left chest)</p> <p>Size of SEA Games logo – W: 2.5 inches</p> <p>With PSC logo – self fabric sublimation at the back panel (upper middle center)</p> <p>Size of PSC logo: W: 2.5 inches</p> <p>With Philippines text – self fabric sublimation at the back panel (upper middle center)</p> <p>Size of Philippine text: W: 9.5 inches; H: 1.42 inches (Font: ITC Avant Garde Gothic Std)</p> <p>Custom athletic t-shirt – raglan sleeve – full sublimation as per design</p> <p>Attractive design in vibrant colors</p> <p>30+ UPF protection</p> <p>Fast drying moisture wicking technology</p> <p>Quick dry, comfortable, breathable, soft fabric</p> <p>Lightweight polyknit construction</p> <p>Athletics fit built to slim chest, waist and hip – perfect for active movement with a fit that is not too tight</p> <p>Item should not be a retail product and should not be available in the market</p>
<b>4</b>	<p><b>Shorts (Branded)</b> <b>2,400 Pieces</b></p> <p>Color: blue</p> <p>Material composition: Woven, 100% polyester</p> <p>Size Run: XS, S, M, L, XL, 2XL, 3XL, 4XL, 5XL</p> <p>Custom training shorts with 7 inches inseam as per design</p> <p>Embroidered brand logo at the front panel (left leg)</p> <p>Size of brand logo: W: 2.5 inches; H: 1.36 inches</p> <p>Attractive and vibrant color design</p> <p>Extra durable</p> <p>Multi directional flexible stretch for active performance and comfort</p> <p>Fast drying moisture wicking technology, quick dry</p> <p>Elastic waistband with adjustable drawstring closure for a snug and secure fit</p> <p>Side pockets offer convenient storage for small items</p> <p>Item should not be a retail product and should not be available in the market</p>
<b>5</b>	<p><b>Socks, 3 set per pack (Branded)</b> <b>1,200 Pairs</b></p> <p>Color: white with blue, red, and yellow</p>

	<p>Custom performance essentials cushioned low cut socks as per design</p> <p>Self fabric knitted brand name as part of the design with w: 2 inches at the front upper toe</p> <p>Attractive design in vibrant colors</p> <p>Material composition: 94% polyester + 4% rubber + 1% spandex + 1% nylon</p> <p>Cushioning in the footbed to offer all day comfort</p> <p>Enhanced design for extra airflow and breathability</p> <p>Integrated mesh channels to help feet cool</p> <p>Fast drying moisture wicking technology, quick dry</p> <p>Y-heel pockets to help the sock stay put</p> <p>Reinforced heel and toe for long lasting durability</p> <p>Engineered arch support to help maintain the sock shape both on the feet and in laundry</p> <p>Item should not be a retail product and should not be available in the market</p>
<b>6</b>	<p><b>Cap (Branded)</b> <b>1,200 Pieces</b></p> <p>Color: white as per design</p> <p>Material Composition: 100% polyester</p> <p>With vinyl application of POC logo at the front panel (center)</p> <p>Size of POC logo: W: 2 inches</p> <p>With vinyl application of the brand logo at the left side panel (left)</p> <p>Size of brand logo: W: 2 inches; H: 0.96 inches</p> <p>With vinyl application of the PSC logo at the right side panel (right)</p> <p>Size of PSC logo: W: 2 inches</p> <p>Low profile silhouette design to increase aerodynamics</p> <p>Ultra lightweight performance sports cap</p> <p>Fast drying moisture wicking technology, quick dry</p> <p>Side vents to increase air flow and breathability</p> <p>Quick dry sweatband</p> <p>Adjustable web back with push buckle closure</p> <p>Reflective back strap for night visibility and safety</p> <p>Structure curved brim</p> <p>Item should not be a retail product and should not be available in the market</p>
<b>7</b>	<p><b>Duffle Bag (Branded)</b> <b>1,200 Pieces</b></p> <p>Dimensions:</p> <p>Height – 34 cm Width – 60 cm Depth – 27 cm Volume – 70L Weight – 0.75 kg</p> <p>Material Composition: 100% Polyester</p> <p>Custom team duffle bag as per design – medium</p>

	With POC logo – vinyl application at the front panel
	Size of POC logo – W: 2.5 inches
	With PSC logo – vinyl application at the back panel (upper middle center)
	Size of PSC logo – W: 2.5 inches
	With Philippines text – waterproof screen print at the long side panel (middle center)
	Size of the Philippines text – W: 12 inches; H: 1.80 inches (font: ITC Avant Garde Gothic Std)
	With brand logo – waterproof screen print at the side mesh pocket panel (upper middle center)
	Size of brand logo – W: 6.28 inches; H: 3 inches
	With brand name - waterproof screen print at the bag strap (one side only)
	Size of brand name – W: 5.91 inches; H: 0.75 inches
	With brand name – waterproof screen print at the long side panel (middle center)
	Size of brand name – W: 8 inches; H: 1 inch
	Practical design, lightweight, durable material
	Large main compartment
	Ventilated zipper shoe and wet compartment
	Inside valuables pocket
	Adjustable padded shoulder strap
	Outside mesh pocket on one side
	Coated & padded bottom
	Padding on long shoulder trap
	Item should not be a retail product and should not be available in the market
<b>8</b>	<b>Backpack (Branded)</b> <b>1,200 Pieces</b>
	Dimensions:
	Height – 48 cm
	Width – 32 cm
	Depth – 13 cm
	Volume – 24L
	Weight – 0.5 kg
	Material Composition: 100% Polyester
	With POC logo – vinyl application at the front pocket panel (center middle)
	Size of POC logo – W: 2.5 inches
	With PSC logo – vinyl application at the front pocket panel (center middle)
	Size of PSC logo – W: 2.5 inches
	With brand logo – woven label at the shoulder strap (center)
	Size of brand logo – W: 1.25 inches; H: 0.60 inch
	With brand logo – waterproof screen print at the front panel (middle center)
	Size of brand logo – W: 6.28 inches; H: 3 inches
	Custom team sports backpack as per design
	Practical and durable design



	Attractive design in vibrant colors
	Comfortable, ergonomic design
	Lightweight and durable material
	Easy loading large main compartment
	Two side mesh pockets for easy access and visibility
	Practical top handle strap
	Reversed and closed zipper construction for a clean look
	Clear player name tag for easy identification
	Padded inner laptop sleeve and padded back panel
	Zippered front valuables pocket
	Item should not be a retail product and should not be available in the market
<b>9</b>	<b>Drawstring bag (Branded)</b> <b>1,200 Pieces</b>
	Dimensions:  Height – 45 cm Width – 36.5 cm Depth – 0 cm Volume – 15L Weight – 0.17 kg
	Material Composition: 100% Polyester
	With POC logo – vinyl application at the front panel (center middle)
	Size of the POC logo – W: 2.5 inches
	With PSC logo – vinyl applications at the front panel (center middle)
	Size of the PSC logo – W: 2.5 inches
	With brand logo – waterproof screen print at the front panel (lower center middle)
	Size of the brand logo – W: 3.65 inches; H: 1.75 inches
	Custom team drawstring bag as per design
	Practical design
	Lightweight and durable material
	Large main compartment
	Carrying straps with cinch top closure
	Large open area for team embellishment
	Inside mesh pocket
	Item should not be a retail product and should not be available in the market
<b>10</b>	<b>Towel (Branded)</b> <b>1,200 Pieces</b>
	Color: blue
	Dimensions:  Height – 55 cm Width – 105 cm
	Material Composition: 100% cotton
	With POC logo – self fabric sublimation in front (center left)

	Size of the POC logo – W: 5 inches
	With PSC logo – self fabric sublimation in front (center right)
	Size of the PSC logo – W: 5 inches
	With brand logo: self fabric sublimation in front (center middle)
	Size of brand logo – W: 5 inches; H: 2.72 inches
	With Philippines text – self fabric sublimation at the upper middle center
	Size of Philippines text – W: 28 inches; H: 4.20 inches (font: ITC Avant Garde Gothic Std)
	Custom team sports towel as per design
	Attractive design in vibrant colors
	Soft, absorbent material
	Fast drying moisture wicking technology
	Quick dry for intense sweat absorption
	Lightweight performance construction
	Dimensions ideal for wrapping around the neck
	Item should not be a retail product and should not be available in the market
<b>11</b>	<b>Shoes (Branded) 1,200 Pairs</b>
	Performance in-line shoes
	Engineered for precision comfort
	Must provide an ultra-cushioned and lightweight ride
	Upper feature no-sew construction for a sleek comfort fit and feel
	Engineered mesh upper allows for breathability and flexibility
	Injection molded EVA midsole featuring advanced technology in the heel and forefoot for extra support
	Durable blown rubber outsole for durability and traction
	Ideal for hard and flat surfaces outdoors and indoors
	Construction should quite durable and long lasting
	With good quality materials
	Has a removable insole to insert alternative personal arch support inserts
	Item should not be a retail product and should not be available in the market
	<b>Delivery period:</b> Within 45 calendar days from receipt of the Notice to Proceed (NTP)
<b>12<sup>th</sup> ASEAN Para Games Uniform</b>	
<b>12</b>	<b>Track Suit Jacket (Branded) 300 Pieces</b>
	Color: Blue
	Material Composition: Knit, 100% Polyester
	Size Run: XS, S, M, L, XL, 2XL, 3XL, 4XL, 5XL
	Custom knit training jacket as per design
	With PPC logo – embroidered patch at the front panel (right chest)
	Size of PPC logo: W:2.5 inches

	With ASEAN Para Games logo – embroidered patch at the front panel (left chest)
	Size of ASEAN Games logo – W: 2.5 inches
	With PSC logo – embroidered patch at the back panel (upper middle center)
	Size of PSC logo: W: 2.5 inches
	With Philippine text – vinyl application at the back panel (upper middle center)
	Size of Philippine text: W: 9.5 inches; H: 1.42 inches (Font: ITC Avant Garde Gothic Std)
	Attractive design in vibrant colors
	Custom fashion – forward jacket side panel construction
	Full front zipper in red (Pantone 193c)
	Custom set in sleeves
	Tailored stand collar
	Side pockets with red inner pockets (Pantone 193c)
	Fast drying moisture wicking technology
	Quick dry, comfortable, breathable, soft fabric
	Lightweight polyknit construction
	Athletics fit built to slim chest, waist and hip – perfect for active movement with a fit that is not too tight
	Item should not be a retail product and should not be available in the market
<b>13</b>	<b>Track Pants (Branded) 300 Pieces</b>
	Color: blue
	Material Composition: Knit, 100% Polyester
	Size Run: XS, S, M, L, XL, 2XL, 3XL, 4XL, 5XL
	Custom knit training pants (slim fit) as per design
	Attractive design in vibrant colors
	Embroidered brand logo at the front panel (left leg)
	Size of brand logo: W: 2.5 inches; H: 1.36 inches
	Fast drying moisture wicking technology
	Quick dry, comfortable, breathable, soft fabric
	Lightweight polyknit construction
	Elastic waistband with adjustable drawstring closure for a snug and secure fit
	Custom athletic fit design for a close body fit – perfect for active movement with a fit that is not too tight
	Slim fit tapered legs with zippered openings
	Item should not be a retail product and should not be available in the market.
<b>14</b>	<b>T-Shirt (Branded) 600 Pieces</b>
	Material Composition: Knit, 100% Polyester
	Size Run: XS, S, M, L, XL, 2XL, 3XL, 4XL, 5XL
	With PPC logo - self fabric sublimation at the front panel (right chest)
	Size of PPC logo: W: 2.5 inches

	With ASEAN Para Games logo – self fabric sublimation at the front panel (left chest)
	Size of ASEAN Para Games logo – W: 2.5 inches
	With PSC logo – self fabric sublimation at the back panel (upper middle center)
	Size of PSC logo: W: 2.5 inches
	With Philippines text – self fabric sublimation at the back panel (upper middle center)
	Size of Philippines text: W: 9.5 inches; H: 1.42 inches (Font: ITC Avant Garde Gothic Std)
	Custom athletic t-shirt – raglan sleeve – full sublimation as per design
	Attractive design in vibrant colors
	30+ UPF protection
	Fast drying moisture wicking technology
	Quick dry, comfortable, breathable, soft fabric
	Lightweight polyknit construction
	Athletics fit built to slim chest, waist and hip – perfect for active movement with a fit that is not too tight
	Item should not be a retail product and should not be available in the market
15	<b>Shorts (Branded)</b>
	<b>600 Pieces</b>
	Color: blue
	Material composition: Woven, 100% polyester
	Size Run: XS, S, M, L, XL, 2XL, 3XL, 4XL, 5XL
	Custom training shorts with 7 inches inseam as per design
	Embroidered brand logo at the front panel (left leg)
	Size of brand logo: W: 2.5 inches; H: 1.36 inches
	Attractive and vibrant color design
	Extra durable
	Multi directional flexible stretch for active performance and comfort
	Fast drying moisture wicking technology, quick dry
	Elastic waistband with adjustable drawstring closure for a snug and secure fit
	Side pockets offer convenient storage for small items
	Item should not be a retail product and should not be available in the market
16	<b>Socks, 3 set per pack (Branded)</b>
	<b>300 Pairs</b>
	Color: white with blue, red, and yellow
	Custom performance essentials cushioned low cut socks as per design
	Self fabric knitted brand name as part of the design with w: 2 inches at the front upper toe
	Attractive design in vibrant colors
	Material composition: 94% polyester + 4% rubber + 1% spandex + 1% nylon
	Cushioning in the footbed to offer all day comfort
	Enhanced design for extra airflow and breathability
	Integrated mesh channels to help feet cool

	Fast drying moisture wicking technology, quick dry
	Y-heel pockets to help the sock stay put
	Reinforced heel and toe for long lasting durability
	Engineered arch support to help maintain the sock shape both on the feet and in laundry
	Item should not be a retail product and should not be available in the market
<b>17</b>	<b>Cap (Branded)</b> <b>300 Pieces</b>
	Color: white as per design
	Material Composition: 100% polyester
	With vinyl application of PPC logo at the front panel (center)
	Size of PPC logo: W: 2 inches
	With vinyl application of the brand logo at the left side panel (left)
	Size of brand logo: W: 2 inches; H: 0.96 inches
	With vinyl application of the PSC logo at the right side panel (right)
	Size of PSC logo: W: 2 inches
	Low profile silhouette design to increase aerodynamics
	Ultra lightweight performance sports cap
	Fast drying moisture wicking technology, quick dry
	Side vents to increase air flow and breathability
	Quick dry sweatband
	Adjustable web back with push buckle closure
	Reflective back strap for night visibility and safety
	Structure curved brim
	Item should not be a retail product and should not be available in the market
<b>18</b>	<b>Duffle Bag (Branded)</b> <b>300 Pieces</b>
	Dimensions:
	Height – 34 cm
	Width – 60 cm
	Depth – 27 cm
	Volume – 70L
	Weight – 0.75 kg
	Material Composition: 100% Polyester
	Custom team duffle bag as per design – medium
	With PPC logo – vinyl application at the front panel
	Size of PPC logo – W: 2.5 inches
	With PSC logo – vinyl application at the back panel (upper middle center)
	Size of PSC logo – W: 2.5 inches
	With Philippines text – waterproof screen print at the long side panel (middle center)
	Size of the Philippines text – W: 12 inches; H: 1.80 inches (font: ITC Avant Garde Gothic Std)

	With brand logo – waterproof screen print at the side mesh pocket panel (upper middle center)
	Size of brand logo – W: 6.28 inches; H: 3 inches
	With brand name - waterproof screen print at the bag strap (one side only)
	Size of brand name – W: 5.91 inches; H: 0.75 inches
	With brand name -water proof screen print at the long side panel (middle center)
	Size of brand name – W: 8 inches; H: 1 inch
	Practical design, lightweight, durable material
	Large main compartment
	Ventilated zipper shoe and wet compartment
	Inside valuables pocket
	Adjustable padded shoulder strap
	Outside mesh pocket on one side
	Coated & padded bottom
	Padding on long shoulder trap
	Item should not be a retail product and should not be available in the market
19	<b>Backpack (Branded)</b> <b>300 Pieces</b>
	Dimensions:
	Height – 48 cm
	Width – 32 cm
	Depth – 13 cm
	Volume – 24L
	Weight – 0.5 kg
	Material Composition: 100% Polyester
	With PPC logo – vinyl application at the front pocket panel (center middle)
	Size of PPC logo – W: 2.5 inches
	With PSC logo – vinyl application at the front pocket panel (center middle)
	Size of PSC logo – W: 2.5 inches
	With brand logo – woven label at the shoulder strap (center)
	Size of brand logo – W: 1.25 inches; H: 0.60 inch
	With brand logo – waterproof screen print at the front panel (middle center)
	Size of brand logo – W: 6.28 inches; H: 3 inches
	Custom team sports backpack as per design
	Practical and durable design
	Attractive design in vibrant colors
	Comfortable, ergonomic design
	Lightweight and durable material
	Easy loading large main compartment
	Two side mesh pockets for easy access and visibility
	Practical top handle strap

	Reversed and closed zipper construction for a clean look
	Clear player name tag for easy identification
	Padded inner laptop sleeve and padded back panel
	Zippered front valuables pocket
	Item should not be a retail product and should not be available in the market
<b>20</b>	<b>Drawstring bag (Branded)</b> <b>300 Pieces</b>
	Dimensions:
	Height – 45 cm
	Width – 36.5 cm
	Depth – 0 cm
	Volume – 15L
	Weight – 0.17 kg
	Material Composition: 100% Polyester
	With PPC logo – vinyl application at the front panel (center middle)
	Size of the PPC logo – W: 2.5 inches
	With PSC logo – vinyl applications at the front panel (center middle)
	Size of the PSC logo – W: 2.5 inches
	With brand logo – waterproof screen print at the front panel (lower center middle)
	Size of the brand logo – W: 3.65 inches; H: 1.75 inches
	Custom team drawstring bag as per design
	Practical design
	Lightweight and durable material
	Large main compartment
	Carrying straps with cinch top closure
	Large open are for team embellishment
	Inside mesh pocket
	Item should not be a retail product and should not be available in the market
<b>21</b>	<b>Towel (Branded)</b> <b>300 Pieces</b>
	Color: blue
	Dimensions:
	Height – 55 cm
	Width – 105 cm
	Material Composition: 100% cotton
	With PPC logo – self fabric sublimation in front (center left)
	Size of the PPC logo – W: 5 inches
	With PSC logo – self fabric sublimation in front (center right)
	Size of the PSC logo – W: 5 inches
	With brand logo: self fabric sublimation in front (center middle)
	Size of brand logo – W: 5 inches; H: 2.72 inches
	With Philippines text – self fabric sublimation at the upper middle center

	Size of Philippines text – W: 28 inches; H: 4.20 inches (font: ITC Avant Garde Gothic Std)
	Custom team sports towel as per design
	Attractive design in vibrant colors
	Soft, absorbent material
	Fast drying moisture wicking technology
	Quick dry for intense sweat absorption
	Lightweight performance construction
	Dimensions ideal for wrapping around the neck
	Item should not be a retail product and should not be available in the market
<b>22</b>	<b>Shoes (Branded)</b>
	<b>300 Pairs</b>
	Performance in-line shoes
	Engineered for precision comfort
	Must provide an ultra-cushioned and lightweight ride
	Upper feature no-sew construction for a sleek comfort fit and feel
	Engineered mesh upper allows for breathability and flexibility
	Injection molded EVA midsole featuring advanced technology in the heel and forefoot for extra support
	Durable blown rubber outsole for durability and traction
	Ideal for hard and flat surfaces outdoors and indoors
	Construction should quite durable and long lasting
	With good quality materials
	Has a removable insole to insert alternative personal arch support inserts
	Item should not be a retail product and should not be available in the market
	<b>Delivery Period:</b> Within 60 calendar days from receipt of the Notice to Proceed (NTP)

Designs were presented during the Opening of Bids.

The BAC Chairman made a manifestation on item number 5 (socks) that the same should be 3 pairs per pack and with a quantity of 1,200 packs.

The BAC Chairman likewise made a manifestation on item number 16 (socks) that the same should be 3 pairs per pack and with a quantity of 300 packs.

Schedule of Requirements—

Item Number	Description	Quantity	Total	Delivered, Weeks/Months
<b>32<sup>nd</sup> Southeast Asian Games Uniform</b>				
1	Track Suit Jacket	1,200 pcs	1,200 pcs	Within 45 calendar days from receipt of the Notice to Proceed (NTP)
2	Track Pants	1,200 pcs	1,200 pcs	
3	T-Shirt	2,400 pcs	2,400 pcs	
4	Shorts	2,400 pcs	2,400 pcs	
5	Socks – 3 set pack	1,200 pairs	1,200 pairs	
6	Cap	1,200 pcs	1,200 pcs	
7	Duffle Bag	1,200 pcs	1,200 pcs	
8	Backpack	1,200 pcs	1,200 pcs	
9	Drawstring bag	1,200 pcs	1,200 pcs	



10	Towel	1,200 pcs	1,200 pcs	
11	Shoes	1,200 pcs	1,200 pcs	
<b>12<sup>th</sup> ASEAN Para Games Uniform</b>				
12	Track Suit Jacket	300 pcs	300 pcs	Within 60 calendar days from receipt of the Notice to Proceed (NTP)
13	Track Pants	300 pcs	300 pcs	
14	T-Shirt	600 pcs	600 pcs	
15	Shorts	600 pcs	600 pcs	
16	Socks – 3 set pack	300 pairs	300 pairs	
17	Cap	300 pcs	300 pcs	
18	Duffle Bag	300 pcs	300 pcs	
19	Backpack	300 pcs	300 pcs	
20	Drawstring bag	300 pcs	300 pcs	
21	Towel	300 pcs	300 pcs	
22	Shoes	300 pcs	300 pcs	

### C. Instruction to Bidders

1. Bid should be properly marked, signed and sealed.
2. Bid should be in chronological order and signed by the authorized representative.
3. Request for clarifications on any part of the Bidding Documents or for an interpretation must be in writing and submitted to the BAC at least 10 calendar days before the deadline for submission and receipt of bids (Sec. 25.5.1, IRR, RA No. 9184; ITB Clause 9).
4. Supplemental Bid Bulletin will be issued to reflect the changes, if warranted.
5. All pages of the bid should be signed by the authorized representative.
6. All original copies of documents should be presented during the Opening of Bids.
7. Bidders shall put “Comply” or “Not Comply” in each of the technical specification to manifest that the same has been complied with.
8. A photocopy of the signatory’s government issued ID must be attached to each notarized document.
9. Opening of Bids is on 27 February 2023, 10:00 AM at RMSC.
10. Bidders are required to use the envelope label to be provided by the BAC upon purchase and issuance of the bidding documents.
11. Envelopes must be brown in color. Bidders are free to improvise but must strictly comply with the color. All envelopes SHALL:
  - a. Contain the name of the contract to be bid in capital letters;
  - b. Bear the name of and address of the Bidder in capital letters;
  - c. Be addressed to the Procuring Entity’s BAC in accordance with ITB;
  - d. Bear the specific identification of this bidding process indicated in the ITB; and
  - e. Bear a warning “DO NOT OPEN ON OR BEFORE...” the date and time of the Opening of Bids, in accordance with ITB.

The actual sample of the envelopes was presented to the prospective bidders.

The BAC Secretary reminded the prospective bidders to use the exact envelopes provided by the BAC Secretariat upon the purchase of Bidding Documents.

The BAC Secretary reminded the prospective bidders that they shall submit two copies, one original and one duplicate copy of the first and second components of its bid. Original Technical and Financial Component Envelopes shall be enclosed in Original Bid, while the Copy 1 of Technical and Financial Component Envelopes shall be enclosed in Copy 1. Both Original Bid and Copy 1 shall be placed in one mother envelope which is the Bid Proposal, as indicated in ITB Clause 21.2.

The BAC Secretary reminded the prospective bidders to strictly comply with the color requirement which is brown. Bidders are allowed to improvise but must strictly comply with the said color requirement.

The BAC Secretary reminded the prospective bidders to strictly comply with the marking, signing, and sealing of bids as provided and presented during the Pre-Bid Conference. Bidders must mark their envelopes by indicating the label “Do not open on or before February 27, 2023, 10:00 AM...”, seal by transparent or brown tape, and sign at the flap of the envelopes.

The BAC Secretary reminded the prospective bidders that the purchase of bidding documents will only be done in person at the Bids and Awards Committee Secretariat located at the Ground Floor of the PSC Administration

Building, Rizal Memorial Sports Complex. Bidders should inform the guard at the gate that they will purchase Bidding Documents and the latter will coordinate to the BAC Secretariat. The bidders will pay for the Bidding Documents Fee at the Cashier's Office. The Bidding Documents will be issued to the bidder at the BAC Secretariat. The BAC Secretariat will guide bidders on the proper marking and sealing of bid proposal upon the purchase of the Bidding Documents.

The BAC Secretary reminded the prospective bidders that the bid submission shall be done in person on or before 27 February 2023, 10:00 AM at the BAC Bidding Room, RMSC. Only one (1) representative is allowed, must be fully vaccinated, and shall present their vaccination cards upon entry at the RMSC.

The BAC Secretary reminded the prospective bidders to submit their bids early on the Opening of Bids because bid proposals must be received by the BAC Secretariat on or before 10:00 AM. Bidders should allow the BAC Secretariat to check their Vaccination Cards. Hence, bidders should come earlier to avoid issues on the timing of their bid submission.

The BAC Chairman reminded all the attendees that the no-contact rule whether to the members of the BAC and TWG, will be fully implemented after the Pre-Bid Conference, hence, all queries from the prospective bidders shall be in writing.

The BAC Chairman reiterated that prospective bidders must follow the instructions on the color of envelope, marking, signing, and sealing of bid envelopes to avoid disqualifications.

The following queries were asked during the Pre-Bid Conference:

1. Mr. Morales of Firmbuilders, Inc. inquired as to the envelope system, whether they are allowed to improvise in case their eligibility documents will not fit in the actual envelopes to be provided by the BAC Secretariat. The BAC Chairman responded that bidders are allowed to improvise provided that the color of envelope is brown as required.
2. Ms. Ng of Gameville Corporation inquired on the SLCC requirement, whether it is allowed to submit a SLCC of accumulated contracts to meet the SLCC requirement which is 50% of the ABC. The BAC Chairman responded that the requirement for the SLCC is a single contract not accumulated.
3. Ms. Crisolo of Sonak Corporation inquired on the Technical Specifications of the shoes, whether they are allowed to provide a higher Technical Specifications. The BAC Chairman responded that it is allowed to provide a higher Technical Specifications than the requirement but not lower than the requirement.
4. Ms. Crisolo of Sonak Corporation likewise inquired on the size of the towel, whether they are allowed to provide a larger size. The BAC Chairman responded that the size requirement of the End-User should be followed.
5. Ms. Crisolo of Sonak Corporation also inquired whether they are allowed to indicate just one (1) brand logo on the Duffle Bag. The BAC Chairman responded that bidders are allowed to indicate just one (1) brand logo on the Duffle Bag provided that the POC/PPC and PSC logos are indicated and placed as shown in the design. A Supplemental Bid Bulletin will be issued.
6. Mr. Morales of Firmbuilders, Inc. inquired on the submission of samples, whether the samples to be submitted during the Opening of Bids should be the actual samples. The BAC Chairman responded that it should be the actual samples of the items to be bid that must be submitted during the Opening of Bids as required. The BAC Chairman reiterated that the sample to be submitted must contain label/tag indicating the requirements as to the percentage of material as stated in the Technical Specifications, and which must be attached to the sample submitted during the Opening of Bids.

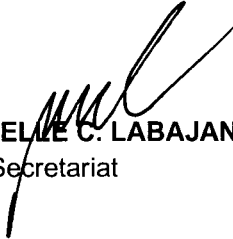
The Pre-Bid Conference was adjourned at 11:00 AM.

Prepared by:



**MA. LUISA CARMELA D. BERGUIA, MBA**  
BAC Secretariat

Reviewed by:



**ATTY. MICHELLE C. LABAJANAN**  
Head, BAC Secretariat

Noted by:



**ATTY. GUILLERMO B. IROY, JR.**  
BAC Chairman