



Republic of the Philippines
Office of the President

PHILIPPINE SPORTS COMMISSION

REQUEST FOR QUOTATION

The Philippine Sports Commission, through its Bids & Awards Committee, invites interested **PHILGEPS-accredited** suppliers to submit SEALED signed formal quotation/s for:

Particular	Description					ABC (PHP)	Place of Delivery	
	Description	Qty	Unit	Unit Cost	Total Cost			
Supply and Delivery of Customized Notebook, Ballpen and Towel for Donation to IP Stakeholders	1	NOTEBOOK > Cover and back: wooden or bamboo design > Laser engraved PSC logo in front cover – PSC logo size: 3.5 inches. > Notebook size: A5 (15.5cm x 21 cm) > 100 leaves > Ruled notebook with spring	1500	Pcs	130.00	195,000.00	477,000.00	Property and Supplies Office, Rizal Memorial Sports Complex, P. Ocampo Sr. St. Malate, Manila
	2	BALLPEN > Bamboo ballpoint pen > Black ink > With click action mechanism (silver) > With laser engraved "Philippine Sports Commission" > Font face: Calibri (Body) > Font size: 12" > Length: 13.50 cm	1500	pcs	100.00	150,000.00		
	3	TOWEL > Wash cloth > Size: 16 inches (Width) x 24 inches (Length) > With PSC and IP Games logos (embroidered at the edge - side by side) > Color: white > PSC logo size: 2.5 x 2.5 inches ***nothing follows*** Delivery Terms: 1 st Delivery – 750 pcs. of Notebook, Ballpen and Towel within thirty (30) Calendar days from receipt of Notice to Proceed. 2 nd Delivery – 750 pcs. of Notebook, Ballpen and Towel within forty-five (45) Calendar Days from receipt of Notice to Proceed.	1500	pcs	88.00	132,000.00		

The following documents must be submitted from 23 June 2021 to 26 June 2021 at 5:00 pm, directly to the Bids and Awards Committee Secretariat located at Room 207, 2nd Floor, Administration Building, Rizal Memorial Sports Complex, Pablo Ocampo Sr. St. Malate Manila.

1. PHILGEPS Registration or PHILGEPS Certificate
2. Updated Omnibus Sworn Statement (Notarized) as per GPPB 16-2020
3. 2021 Mayor's Permit
4. Updated Tax Clearance or ITR Form 2020