REQUEST FOR QUOTATION

Date: May 28, 2021
P.R. No. ADMIN-2021-05-06-001

Name of Company:_____

Address:_____

Name of Store/ Shop:_____

Address: _____

TIN: _____

PhilGEPS Registration Number:_____

The **Philippine Sports Commission**, through its Bids and Awards Committee, intends to procure the **Supply and Delivery of Printer and Inks for Public Communications Office** in accordance with Section 52.1 (b) (Shopping) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your best offer for the item described herein, subject to the Terms and Conditions provided at the last page of this RFQ. Submit your quotation duly signed by you or your duly authorized representative **not later than May 31, 2021 at 5:00 PM.** A copy of your 2021 Mayor's/Business Permit and valid PhilGeps number is also required to be submitted along with your quotation/proposal, directly to the Bids and Awards Committee Office located at Room 207, Administration Building, RMSC, P. Ocampo Sr. St., Malate Manila. In case the deadline falls on non-working, legal holiday, or special non-working holiday, the deadline shall be on the next working day.

For any clarification, you may contact us at telephone no.Telephone Nos. 8 525-0808/8 523-9831 loc. 143, 175 or email address pscprocurement@yahoo.com, procurementfor2018@gmail.com and copy bac@psc.gov.ph

ATTY. GUILLERMO B. IROY, JR.
Chairman
Bids and Awards Committee

INSTRUCTIONS:			
(1) Accomplish this RFQ correctly and accurately			
(2) Do not alter the contents of this form in any way.			
(3) All Technical Specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.			
(4) Failure to follow these instructions will disqualify your entire quotation.			

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

TECHNICAL SPECIFICATIONS:	YES	NO	REMARKS
PROJECT NAME:			
Supply and Delivery of Printer and Inks for Public Communications Office			
Item 1			
Printer, Branded			
>Yield of Up to 1,800 4R photos			
>Lowest Printing Costs			
>Wi-fi support			
>CD/DVD Printing Capability			
>1 year or 3000 prints warranty			
Printing Technology:			
>Print Method: on demand inkjet			
Maximum Print Resolution: 5,760 x 1,440 dpi (with variable sizes droplet technology)			
>Minimum Ink Droplet Volume: 1.5 pl			
>Automatic Duplex Printing: No			
>Print Direction: Bi-directional printing, Uni-directional printing			
>Nozzle Configuration: 90 nozzles, each colour (Cyan, Magenta,			
Yellow, Black, Light Cyan, Light Magenta)			
Print Speed:			
>Draft, A4 (Black/ Colour): Approx. 37 ppm /38 ppm *1			
>ISO 24734, A4 Simplex (Black / Colour): Up to 5.1 ipm/4.8 ipm *1			
>Photo Default: Approx. 27 sec per photo (Borderless) *1			
>Max Photo Defult: Approx. 12 sec per photo (borderless) *1			
Paper Handling:			
>Number of Paper Trays: 1			
>Standard Paper input Capacity: Up to 120 sheets, A4 Plain Paper (75g/m2), up to 20 sheets, premium glossy photo paper			
>Output capacity up to 50 sheets, A4 Plain Paper (default mold text)			
>Maximum Paper size: 215.9 x 1117.6mm (8.5 x 44")			
Paper Feed Method Friction feed:			
>Paper size: A4, A5, A6, B5, 10 X 15cm (4 x 6"), 13 x 18cm			
(5 x 7"), 16:9 wide size, letter (8.5 x 11"), legal (8.5 x 14"),			
Half Letter (5.5 x 8.5"), 9 x 13cm (3.5 x 5"), 13 x 20cm (5 x 8"),			
20 x 25 cm (8 x 10"), 100 x 148mm, Envelopes: #10 (4.125 x 9.5"),			
DL (110 X 220mm), C6 (114 X 162mm)			
>Print Margin: 0 mm top, left, right, bottom via custom settings in printer driver			
Supported OS and Applications:			
>Supported OS: Windows XP/Vista /7 /8 / 8.1/10 Mac OS x 10.6.8 or later			
Dimension and Weight:			
>Dimension (W x D x H): 547 X 289 X 187 mm			
>Weight: 6.0 kg			
Ink for Printer			

Item 2			
T6731 Black Ink, Bottle 70 ml			
Item 3			
T6732 Cyan Ink, Bottle 70 ml			
Item 4			
T6733 Magenta Ink, Bottle 70 ml			
Item 5			
T6734 Yellow Ink, Bottle 70 ml			
Item 6			
T6735 Light Cyan Ink, Bottle 70 ml			
Item 7			
T6736 Light Magenta Ink, Bottle 70 ml			
nothing follows			
Delivery Requirement:			
Can deliver within forty-five (45) Calendar days			

FINANCIAL OFFER:

Please quote your **best offer** for the items below. Please do not leave any blank items. Indicate **"0"** if item being offered is for free.

Supply and Delivery of Printer and Inks for Public Communications Office			
Approved Budget for Contract	Quantity in Pieces (A)	Offered Price per piece (B)	Your Total Offered Quotation
Item 1 **Printer, Branded** **Fifteen Thousand One Hundred Eighty Pesos (PhP15,180.00)**	I unit		In Figures: _____
Item 2 **T6731 Black Ink** **Two Thousand Two Hundred Pesos (PhP2,200.00)**	4 pieces		In Figures: _____
Item 3 **T6732 Cyan Ink** **Two Thousand Two Hundred Pesos (PhP2,200.00)**	4 pieces		In Figures: _____
Item 4 **T6733 Magenta Ink** **Two Thousand Two Hundred Pesos (PhP2,200.00)**	4 pieces		In Figures: _____
tem 5 **T6734 Yellow Ink** **Two Thousand Two Hundred Pesos (PhP2,200.00)**	4 pieces		In Figures: _____
Item 6 **T6735 Light Cyan Ink** **Two Thousand Two Hundred Pesos (PhP2,200.00)**	4 pieces		In Figures: _____
Item 7 **T6736 Light Magenta Ink** **Two Thousand Two Hundred Pesos (PhP2,200.00)**	4 pieces		In Figures: _____

GRAND TOTAL **Twenty-Eight Thousand Three Hundred Eighty Pesos (PhP28,380.00)**	**Total Offered Quotation**	In Words: _____ _____ In Figures: _____

TERMS AND CONDITIONS:

1) Bidders shall provide correct and accurate information required in this form.
2) Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3) Price quotation/s, to be denominated in the Philippine Peso shall include all taxes, duties and/or levies payable.
4) Quotations exceeding the Approved Budget for the Contract shall be rejected.
5) Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6) Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
7) The item/s shall be delivered according to the requirements specified in the Technical Specifications.
8) The PSC shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9) In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the PSC shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
10) Payment shall be made after delivery and upon the submission of the required supporting documents, i.e., Order Slip and/or Billing statement, by the supplier, contractor or consultant.
11) Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The PSC shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

_____
Signature over Printed Name

_____
Position/Designation

_____
Office Telephone/Fax/Mobile Nos.

_____
E-Mail Address/es