



REPUBLIC OF THE PHILIPPINES  
 OFFICE OF THE PRESIDENT  
**PHILIPPINE SPORTS COMMISSION**  
**BIDS AND AWARDS COMMITTEE**  
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9 December 2021

**SUPPLEMENTAL BID BULLETIN NO. 1**

(PSCBAC-20-2021)

(PSCBAC-21-2021)

The Philippine Sports Commission, through its Bids and Awards Committee, wishes to inform all prospective bidders participating in the public bidding of the following projects:

| No. | Project   | ABC            |
|-----|---|----------------|
| 1   | Supply and Delivery of Sports Equipment for Property Stocking 2021        | ₱16,546,927.60 |
| 2   | Supply and Delivery of Various Office Supplies for Property Stocking 2021 | ₱3,898,462.42  |

that this Supplemental Bid Bulletin is issued to modify items in the Bidding Documents for the above-mentioned project, which shall be an integral part of the Bidding Documents.

**A. Supply and Delivery of Sports Equipment for Property Stocking 2021**

**1. Amendment of ITB Clause 5.3, Section III. Bid Data Sheet**

5.3 For this purpose, contracts similar to the Project shall be:

- a. Supply and Delivery of Sports Equipment and Sports Paraphernalia.
- b. Completed within three (3) years prior to the deadline for the submission and receipt of bids.

**2. Amendment of Section VII. Technical Specifications of the Bidding Documents**

See Annex “1” of this Supplemental Bid Bulletin

**3. Amendment of the Checklist of Technical and Financial Documents**

See Annex “2” of this Supplemental Bid Bulletin

**B. Supply and Delivery of Various Office Supplies for Property Stocking 2021**

**1. Amendment of the Checklist of Technical and Financial Documents**

See Annex “3” of this Supplemental Bid Bulletin

Please be guided accordingly.

**ATTY. GUILLERMO B. IROY, JR.**  
Chairman, PSC Bids and Awards Committee

## Technical Specifications

| Item     | Specification   | Statement of Compliance   |
|----------|---|---|
|          |   | <p><i>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p> |
| <b>1</b> | <b>Archery Equipment Set<br/>20 sets</b>  |   |
|          | <ul style="list-style-type: none"> <li>- 1pc Bow Wooden</li> <li>- 6pcs Aluminum arrow</li> <li>- 1pc Arm Guard</li> <li>- <u>Branded</u></li> </ul> <p><b><i>Bow specifications:</i></b></p> <ul style="list-style-type: none"> <li>- Material: <u>Wooden bow and limbs, fiber glass laminated</u></li> <li>- With complete accessories (string, sight, arrow rest and nocking point)</li> </ul> |   |

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|          | <p><b>Aluminum Arrow specifications:</b></p> <ul style="list-style-type: none"> <li>- Alloy material with a hard-anodized black finish</li> </ul> <p><b>Arm Guard specifications:</b></p> <ul style="list-style-type: none"> <li>- Material: Strong flexible plastic</li> <li>- Length: 6"</li> <li>Adjustable strap with snap</li> </ul>  |  |
| <b>2</b> | <p><b>Badminton Racket</b><br/><b>500 pieces</b></p>   |  |
|          | <ul style="list-style-type: none"> <li>- Aluminum Frame</li> <li>- Aluminum Graphite Shaft</li> <li>- Nylon String head</li> <li>- With full cover</li> <li>- <u>Branded</u></li> </ul>  |  |
| <b>3</b> | <p><b>Badminton Shuttlecock</b><br/><b>1,000 tubes</b></p>   |  |
|          | <ul style="list-style-type: none"> <li>- Feather type: Goose/Duck feather</li> <li>- Grade: 1</li> <li>- Flight: A</li> <li>- Cork Composition, 3-layer cork</li> <li>- 12pcs/tube</li> <li>- <u>Branded</u></li> </ul>  |  |
| <b>4</b> | <p><b>Badminton Net</b><br/><b>50 pieces</b></p>   |  |
|          | <ul style="list-style-type: none"> <li>- Material: Ordinary nylon blend</li> <li>- Official size: 6.1m x 0.76m</li> <li>- Mesh size: 1.8cm</li> <li>- <u>Branded</u></li> </ul>  |  |
| <b>5</b> | <p><b>Baseball Set</b><br/><b>10 sets</b></p>  |  |
|          | <ul style="list-style-type: none"> <li>- <u>Branded</u></li> <li>- 9pcs Gloves</li> <li>- 2pcs Baseball bat</li> <li>- 1pc Baseball body armor</li> <li>- 1pc Baseball shin guard</li> <li>- 1pc Baseball catcher's mask</li> <li>- 6pcs Baseball ball</li> </ul> <p><b>Baseball Gloves specifications:</b></p> <ul style="list-style-type: none"> <li>- Synthetic leather shell</li> <li>- With leather palm</li> </ul> <p><b>Baseball Bat specifications:</b></p> <ul style="list-style-type: none"> <li>- Aluminum</li> <li>- 32"</li> <li>- Anti-slip grip</li> </ul> <p><b>Body Armor specifications:</b></p> |  |

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|          | <ul style="list-style-type: none"> <li>- Plate inserts for enhanced protection</li> <li>- Adjustable harness allows for Custom fit and control</li> <li>- Nylon Material</li> </ul> <p><b><i>Baseball Shin guard specifications:</i></b></p> <ul style="list-style-type: none"> <li>- Double knee design increases protection and Mobility</li> <li>- Ventilated molded shells offer max. breathability</li> <li>- Cushioned knee pad absorbs impacts and provides additional comfort</li> <li>- Fiber glass</li> </ul> <p><b><i>Catcher's mask specifications:</i></b></p> <ul style="list-style-type: none"> <li>- Solid iron wire</li> <li>- High visibility design</li> <li>- Synthetic leather padding</li> </ul> <p><b><i>Baseball Ball specifications:</i></b></p> <ul style="list-style-type: none"> <li>- Official size</li> <li>- Premium leather cover</li> <li>- Cushioned cork center</li> <li>- Wool windings</li> </ul> |  |
| <b>6</b> | <b>Basketball Ball<br/>1,000 pieces</b>  |  |
|          | <ul style="list-style-type: none"> <li>- Indoor/Outdoor</li> <li>- Synthetic Leather</li> <li>- Laminated PU Basketball 8 panel</li> <li>- Size: 7</li> <li>- Weight: 580-620 grams</li> <li>- <u>Branded</u></li> </ul>   |  |
| <b>7</b> | <b>Basketball Goal Ring Net<br/>100 pairs</b>  |  |
|          | <ul style="list-style-type: none"> <li>- Official size</li> <li>- Color: White</li> <li>- Material: Cotton fiber</li> <li>- <u>Branded</u></li> </ul>  |  |
| <b>8</b> | <b>Basketball Goal Ring<br/>50 pairs</b>   |  |
|          | <ul style="list-style-type: none"> <li>- Snapback type, Steel</li> <li>- 18" rim</li> <li>- Heavy duty</li> <li>- Powder coated steel ring</li> <li>- <u>Branded</u></li> </ul>  |  |
| <b>9</b> | <b>Beach Volleyball Ball<br/>300 pieces</b>  |  |
|          | <ul style="list-style-type: none"> <li>- Synthetic Leather</li> <li>- Tri-color panel design</li> </ul>  |  |

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|           | <ul style="list-style-type: none"> <li>- Size: 66-68cm</li> <li>- Weight: 260-280 grams</li> <li>- <u>Branded</u></li> </ul>   |  |
| <b>10</b> | <b>Beach Volleyball Net</b><br><b>30 pieces</b>  |  |
|           | <ul style="list-style-type: none"> <li>- Tournament size net with cable</li> <li>- Made of Nylon square mesh</li> <li>- Consist of non-slip nylon twisted twine ensuring higher quality and longer lifespan</li> <li>- Durable smooth finish</li> <li>- High tearing strength</li> <li>- <u>Branded</u></li> </ul> |  |
| <b>11</b> | <b>Beach Volleyball Antennae</b><br><b>10 pairs</b>  |  |
|           | <ul style="list-style-type: none"> <li>- Fiber glass</li> <li>- Red/White rods</li> <li>- 1.80m long and 10mm diameter</li> <li>- With locking clamps for securing the top and bottom net hem</li> <li>- <u>Branded</u></li> </ul>   |  |
| <b>12</b> | <b>Boxing Gloves 8 oz.</b><br><b>100 pairs</b>   |  |
|           | <ul style="list-style-type: none"> <li>- 2" Velcro</li> <li>- Leatherette surface polyurethane rebonded foam</li> <li>- Tapered wrap-around closure provides secure wrist support</li> <li>- Ventilated palm that keeps the hands dry and comfortable</li> <li>- Nylon lining</li> <li>- <u>Branded</u></li> </ul> |  |
| <b>13</b> | <b>Boxing Gloves 10 oz.</b><br><b>100 pairs</b>  |  |
|           | <ul style="list-style-type: none"> <li>- 2" Velcro</li> <li>- Leatherette surface polyurethane rebonded foam</li> <li>- Tapered wrap-around closure provides secure wrist support</li> <li>- Ventilated palm that keeps the hands dry and comfortable</li> <li>- Nylon lining</li> <li>- <u>Branded</u></li> </ul> |  |
| <b>14</b> | <b>Boxing Gloves 12 Oz.</b><br><b>100 pairs</b>  |  |
|           | <ul style="list-style-type: none"> <li>- 2" Velcro</li> <li>- Leatherette surface polyurethane rebonded foam</li> <li>- Tapered wrap-around closure</li> </ul>   |  |

|           |   |  |
|-----------|---|--|
|           | <ul style="list-style-type: none"> <li>provides secure wrist support</li> <li>- Ventilated palm that keeps the hands dry and comfortable</li> <li>- Nylon lining</li> <li>- <u>Branded</u></li> </ul>   |  |
| <b>15</b> | <b>Boxing Gloves 14 oz.<br/>100 pairs</b>   |  |
|           | <ul style="list-style-type: none"> <li>- 2" Velcro</li> <li>- Leatherette surface polyurethane rebonded foam</li> <li>- Tapered wrap-around closure provides secure wrist support</li> <li>- Ventilated palm that keeps the hands dry and comfortable</li> <li>- Nylon lining</li> <li>- <u>Branded</u></li> </ul>  |  |
| <b>16</b> | <b>Boxing Headgear<br/>100 pieces</b>   |  |
|           | <ul style="list-style-type: none"> <li>- leatherette surface polyurethane rebonded high efficiency foam, sponge compound molding liner</li> <li>- Jaw guard</li> <li>- Padding in the chin and cheek area</li> <li>- 1" Velcro strap closure</li> <li>- Branded</li> </ul>  |  |
| <b>17</b> | <b>Foul Protector<br/>100 pieces</b>  |  |
|           | <ul style="list-style-type: none"> <li>- Leatherette</li> <li>- polyurethane rebonded foam</li> <li>- Thermoplastic rubber material for high resistance to impact and protect groin</li> <li>- Padding guards the groin and kidneys from low punches</li> <li>- 2" &amp; 1" garter</li> <li>- Kicks and knees strikes, lace-up back closure ensures the most comfortable fit</li> <li>- <u>Branded</u></li> </ul> |  |
| <b>18</b> | <b>Boxing Mouth Guard<br/>100 pieces</b>  |  |
|           | <ul style="list-style-type: none"> <li>- Silicone Plastic</li> <li>- Latex free</li> <li>- With built-in breathing channel provides superb protection</li> <li>- Good protection, can enhance athletes' high- level performance</li> <li>- <u>Branded</u></li> </ul>  |  |
| <b>19</b> | <b>Boxing Ring Set<br/>5 sets</b>   |  |

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|           | <ul style="list-style-type: none"> <li>- 20ft. x 20ft.</li> <li>- 4pcs steel post s20 4" black pipe</li> <li>- 8pcs steel frame 2" s40 tubular &amp; steel pipe</li> <li>- 8pcs 2" s40 tubular flooring support</li> <li>- 3pcs ladder steel frame w/ wood steps</li> <li>- 4pcs 22m 24mm nylon rope w/ 2" ring, 3mm rubber &amp; zipperized leatherette</li> <li>- 16pcs 22" x 3/4 turn buckle</li> <li>- 16pcs turn buckle cover w/ rubber</li> <li>- 4pcs corner pad foam w/ rubber and leatherette cover</li> <li>- 4pcs strap rope support w/ velcro</li> <li>- 2pcs spitting funnel w/ hose and pail</li> <li>- 1pc 21x21 thick canvass, 13pcs 4x8x12mm black rubber for flooring cushion</li> <li>- 12pcs 4x8x3/4 phenolic plywood w/ 2x2 good lumber wood frame</li> <li>- 1pc 4x4x3/4 phenolic plywood w/ 2x2 good lumber wood frame</li> <li>- 1pc 24yards nylon skirting</li> <li>- 24pcs 1 1/2 swivel clamp</li> <li>- <u>With detailed/step by step manual for setup or installation</u></li> </ul> |  |
| <b>20</b> | <b>Chessboard Set with Wooden Piece</b><br><b>500 sets</b>   |  |
|           | <ul style="list-style-type: none"> <li>- Wooden board</li> <li>- Wooden piece</li> <li>- 64 squares, 8 rows and 8 columns</li> <li>- Size: 20" x 20"</li> <li>- <u>Branded</u></li> </ul>  |  |
| <b>21</b> | <b>Chess Piece with Mat</b><br><b>500 sets</b>   |  |
|           | <ul style="list-style-type: none"> <li>-Tournament size with deluxe black canvass carry bag</li> <li>- Triple weighted plastic Chess</li> <li>- All pieces weigh approx. 2.2lbs</li> <li>- <u>Dark and light</u> roll-up Vinyl board measures 19.75" with 2.25" squares</li> <li>- <u>Branded</u></li> </ul>   |  |
| <b>22</b> | <b>Chess Clock</b><br><b>200 pieces</b>  |  |
|           | <ul style="list-style-type: none"> <li>-Digital FIDE Standard</li> <li>-Intuitive operation, large moving lever changing turns.</li> <li>- Large 13mm (approximately One-half inch) time display</li> <li>-Single front button reset</li> </ul>  |  |



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|           | <ul style="list-style-type: none"> <li>-Last used setting saved when switched off</li> <li>-<u>Branded</u></li> </ul> <p>Time options:</p> <ul style="list-style-type: none"> <li>-time, time + sudden death, 2x + sudden death, time + repeating time, bonus ("Fischer") options, time + bonus, 2x time + bonus, bonus single period, bonus tournament.</li> <li>-Requires two AA Batteries</li> </ul> <p><i>Clock dimensions:</i></p> <ul style="list-style-type: none"> <li>-7 1/2" long x 2" high x 4" deep</li> </ul> |  |
| <b>23</b> | <b>Dart Board</b><br><b>50 pieces</b>  |  |
|           | <ul style="list-style-type: none"> <li>- Material: Made from 100% Abaca Fiber</li> <li>- Round, Colored, High quality</li> <li>- Official size (18" in diameter)</li> <li>- Self healing feature (on areas w/out paint)</li> <li>-<u>Branded</u></li> </ul>  |  |
| <b>24</b> | <b>Dart Pins (3 pieces/set)</b><br><b>200 sets</b>   |  |
|           | <ul style="list-style-type: none"> <li>- High quality 80% tungsten darts</li> <li>- Dart 1 steel tips 70%-97% tungsten</li> <li>- Weight: 21-25 grams</li> <li>- Comes with Shaft, flights, tips</li> <li>-<u>Branded</u></li> </ul>   |  |
| <b>25</b> | <b>Football/Soccer Ball</b><br><b>50 pieces</b>  |  |
|           | <ul style="list-style-type: none"> <li>- Synthetic Leather</li> <li>- Cover Material: PVC</li> <li>- Laminated 32 panel ball</li> <li>- Rubber bladder</li> <li>- Size: 5</li> <li>- Weight: 400-420 grams</li> <li>- Construction: Machine Stitched</li> <li>-<u>Branded</u></li> </ul>   |  |
| <b>26</b> | <b>Lawn Tennis Racket</b><br><b>50 pieces</b>  |  |
|           | <ul style="list-style-type: none"> <li>- Material: Aluminum Frame</li> <li>- Leather Grip</li> <li>- Nylon string</li> <li>- Length: 24-27 inches</li> <li>- Weight: 600 ± 10g</li> <li>- Head shape: 105 in<sup>2</sup></li> <li>- Tension: 50-55lbs</li> <li>- <u>Branded</u></li> </ul>   |  |

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| 27 | <b>Lawn Tennis Balls</b><br><b>200 tubes</b>  |  |
|    | <ul style="list-style-type: none"> <li>- 3 pcs/tube or can</li> <li>- High performance pressure balls</li> <li>- Official size</li> <li>- <u>Branded</u></li> </ul>   |  |
| 28 | <b>Sepak Takraw Balls</b><br><b>50 pieces</b>   |  |
|    | <ul style="list-style-type: none"> <li>- Branded</li> <li>- Material: Made from High grade synthetic polymers</li> <li>- Excellent bounce control</li> <li>- For Men and Women</li> <li>- Weight: 180g/160g</li> <li>- Waterproof</li> <li>- Rubber padding</li> </ul>  |  |
| 29 | <b>Speak Takraw Net</b><br><b>20 pieces</b>   |  |
|    | <ul style="list-style-type: none"> <li>- Material: Made from High quality Fine nylon cord/rope</li> <li>- High grade Net</li> <li>- Cords at both ends to keep the net tight</li> <li>- <u>Branded</u></li> </ul>   |  |
| 30 | <b>Softball Set</b><br><b>20 sets</b>   |  |
|    | <u>Branded</u><br><br><ul style="list-style-type: none"> <li>- 9pcs Softball Gloves</li> <li>- 2pcs Softball Bat</li> <li>- 1pc Softball Body Armour</li> <li>- 1pc Softball Shin guard</li> <li>- 1pc Softball Mask</li> <li>- 6pcs Softball Ball</li> </ul> <p><b><i>Softball Gloves specifications:</i></b></p> <ul style="list-style-type: none"> <li>- Synthetic leather shell</li> <li>- With leather palm</li> </ul> <p><b><i>Softball Bat specifications:</i></b></p> <ul style="list-style-type: none"> <li>- Aluminum</li> <li>- 32"</li> <li>- Anti-slip grip</li> </ul> <p><b><i>Body Armor specifications:</i></b></p> <ul style="list-style-type: none"> <li>- Plate inserts for enhanced protection</li> <li>- Adjustable harness allows for Custom fit and control</li> </ul> <p><b><i>Softball Shin guard specifications:</i></b></p> <ul style="list-style-type: none"> <li>- Double knee design increases</li> </ul> |  |

|           |   |  |
|-----------|---|--|
|           | <p>protection and Mobility</p> <ul style="list-style-type: none"> <li>- Ventilated molded shells offer max. breathability</li> <li>- Cushioned knee pad absorbs impacts and provides additional comfort</li> <li>- Fiber glass</li> </ul> <p><b>Catcher's mask specifications:</b></p> <ul style="list-style-type: none"> <li>- Solid iron wire</li> <li>- High visibility design</li> <li>- Synthetic leather padding</li> </ul> <p><b>Softball Ball specifications:</b></p> <ul style="list-style-type: none"> <li>- Optic leather</li> <li>- Pu core center</li> <li>- High frequency cover</li> <li>- Raised seams</li> <li>- Red stitch</li> </ul> |  |
| <b>31</b> | <b>Volleyball Leather</b><br><b>1,000 pieces</b>  |  |
|           | <ul style="list-style-type: none"> <li>- Indoor/Outdoor</li> <li>- Synthetic Leather</li> <li>- 65-67cm</li> <li>- Weight: 260-280 grams</li> <li>- Material: Super Fiber PU Leather surface</li> <li>- Rubber bladder</li> <li>- Unique 18 panel ball</li> <li>- <u>Branded</u></li> </ul>   |  |
| <b>32</b> | <b>Volleyball Net</b><br><b>20 pieces</b>   |  |
|           | <ul style="list-style-type: none"> <li>- Tournament size net with cable</li> <li>- Made of Nylon polyethylene square mesh</li> <li>- Consist of non-slip nylon twisted twine ensuring higher quality and longer lifespan</li> <li>- Durable smooth finish</li> <li>- High tearing strength</li> <li>- <u>Branded</u></li> </ul>   |  |
| <b>33</b> | <b>Volleyball Antennae</b><br><b>20 pieces</b>  |  |
|           | <ul style="list-style-type: none"> <li>- Fiber glass</li> <li>- Red/White rods</li> <li>- 1.80m long and 10mm diameter</li> <li>- With locking clamps for securing the top and bottom net hem</li> <li>- <u>Branded</u></li> </ul>  |  |
|           | Delivery Period: Within sixty (60) calendar days from receipt of the Notice to Proceed.   |  |

## **Annex 1**

# Checklist of Technical and Financial Documents

## I. TECHNICAL COMPONENT ENVELOPE

### *Class “A” Documents*

#### Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;

#### Technical Documents

- (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (c) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- (d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;  
**or**  
Original copy of Notarized Bid Securing Declaration; **and**
- (e) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- (f) Original duly signed Omnibus Sworn Statement (OSS); **and** if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

#### Financial Documents

- (g) The prospective bidder’s computation of Net Financial Contracting Capacity (NFCC);  
or  
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

### *Class “B” Documents*

- (h) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;  
**or**  
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

**II. FINANCIAL COMPONENT ENVELOPE**

- (i) Original of duly signed and accomplished Financial Bid Form; **and**  
 (j) Original of duly signed and accomplished Price Schedule(s).

*Other documentary requirements under RA No. 9184 (as applicable)*

- (k) *[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.  
 (l) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

## Additional Requirements

- (m) Registration certificate from Securities and Exchange Commission (SEC) [Certificate of Incorporation, Articles of Incorporation and By-Laws], Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent Document.  
 (n) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located.  
 (o) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).  
 (p) The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.  
 (q) Catalogue/brochure with the product description of the items to be bid.

# Checklist of Technical and Financial Documents

## I. TECHNICAL COMPONENT ENVELOPE

### *Class “A” Documents*

#### Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;

#### Technical Documents

- (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (c) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- (d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;  
**or**  
Original copy of Notarized Bid Securing Declaration; **and**
- (e) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- (f) Original duly signed Omnibus Sworn Statement (OSS); **and** if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

#### Financial Documents

- (g) The prospective bidder’s computation of Net Financial Contracting Capacity (NFCC);  
or  
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

### *Class “B” Documents*

- (h) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;  
**or**  
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

**II. FINANCIAL COMPONENT ENVELOPE**

- (i) Original of duly signed and accomplished Financial Bid Form; **and**
- (j) Original of duly signed and accomplished Price Schedule(s).

*Other documentary requirements under RA No. 9184 (as applicable)*

- (k) *[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- (l) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

Additional Requirements

- (m) Registration certificate from Securities and Exchange Commission (SEC) [Certificate of Incorporation, Articles of Incorporation and By-Laws], Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent Document.
- (n) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located.
- (o) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).
- (p) The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.