

**MINUTES OF THE PRE-BID CONFERENCE**

Transportation Services Provider

September 10, 2019, 11:40 AM

BAC Bidding Room

PHILIPPINE SPORTS COMMISSION

RMSC, P. Ocampo Sr. Street, Malate, Manila

Present were:

**A. Prospective Bidders / Visitors**

	<b>Name</b>	<b>Company/Address</b>
1.	Jean Gabrielle Defensor	ATR Travel and Rent a Car Corporation - 2/F Rm II-D B 25 Lt 61 Marcos Alvarez Avenue, Talon V, Las Piñas City
2.	Geraldine dela Vega	Transwealth Fleet Mgt Corp. - 10F DMG Benter, S4 Domingo M. Guevarra, Mandaluyong City
3.	Alexander L. Perez	AL Perez Transport Services - 3 Chape; Rd Brgy. 195 Sun Valley NAIA, Pasay City
4.	Marian Uy	Enterprise Car Lease Phils., Inc. - 23/7 Aurora Blvd., Tramo Pasay City
5.	Farah Jimenez	Southwest - 9641 Lt 26 Blk 29 31F Unit 3C Kamagong, Makati City
6.	Dale Lim	DLCL Transport - 1326 E. Rodriguez Ave., Brgy. Mariana, New Manila, Quezon City
7.	Michool Cayson	Savadotc - Pasig City
8.	Mike Herrera	Chamonix Travel Services - L18-19 Doña Soledad Avenue, Parañaque City

**B. BAC Members and Staff**

	<b>Names</b>	<b>Position</b>
1.	Atty. Guillermo B. Iroy, Jr.	BAC Chairman
2.	Dir. Simeon Gabriel M. Rivera	BAC Vice Chairman
3.	Epifanio G. Cordero, Jr.	BAC Member
4.	Manuel G. Bitog	BAC Member
5.	Atty. Michelle C. Labajanan	BAC Secretary
6.	Jun Michael T. Unzo	Assistant BAC Secretary
7.	Oscar Papelera, Jr.	BAC Support Staff
8.	Jeanette B. Dinglasan	BAC Support Staff
9.	Ariel Flores	BAC Support Staff
10.	Ma. Luisa Carmela D. Berguia	BAC Support Staff
11.	Justine Anne Buhat	BAC Support Staff

**C. TWG**

	<b>Names</b>	<b>Position</b>
1.	Erwin Guillermo	TWG Member
2.	Reina Preciosa Evangelista	TWG Member
3.	Norberto Dinglasan	TWG Member
4.	Engr. Eduardo Clariza	TWG Member-PHISGOC
5.	Paul Ycasas	TWG Member-PHISGOC

**D. Others**

	<b>Names</b>	<b>Position</b>
1.	Ethel M. Goh	Procurement Head

2.	John Lagoc	PHISGOC
3.	Arnold Guanco	PHISGOC

The BAC Chairman, who is presiding, called to order the Pre-Bid Conference for the project: **Transportation Services Provider**, with an Approved Budget for Contract of **Four Million Nine Hundred Ninety-Three Thousand Five Hundred Pesos (Php 4, 993, 500.00)**, which is taken from the General Appropriations Act (GAA). The Invitation to Apply for Eligibility and to Bid was posted in the PSC Website, The Manila Times and PhilGEPS on September 02, 2019.

The BAC Chairman acknowledged the presence of the BAC members, the BAC Secretariat, Technical Working Group (TWG) members and other attendees. The BAC Chairman also acknowledged the presence of the prospective bidders. *(the company name, its address and representative as listed above were mentioned).*

The Philippine Chambers of Commerce, Inc. (PCCI), Commission on Audit (COA) Representative and Philippine Institute for Supply Management (PISM) were invited, however, the said offices failed to send representatives to attend the Pre-Bid Conference.

### **BUSINESS MATTERS TAKEN AND DISCUSSED**

#### **A. Clarification and discussion of the project:**

The BAC Chairman started with discussing the requirements. Under the rules and regulations of the Procurement Law, bidders should follow the requirements set by the Agency. All instruction to bidders must strictly be adhered to otherwise would be considered ineligible.

Prior to the discussion of the requirements for the competitive bidding, prospective bidders are reminded that the Bids and Awards Committee will evaluate the submitted bids using the pass/fail criteria pursuant to the Revised Implementing Rules and Regulations. In addition, prospective bidders are reminded to ensure that submitted bids are in order and in compliance with the requirements as stated in the Bid Documents.

Copies of the Application Form for Eligibility and Checklist for Goods and Services Eligibility & Technical (first envelop) and Financial Component (second envelope), together with the Technical Specifications are provided to all bidders who attended the Pre-Bid Conference. Copy of the Bid Documents is downloadable in the PhilGEPS and those who paid the Bid Documents are provided with a printed copy. All bidders are reminded to read through and follow the Instruction to Bidders and the Bid Data Sheet (BDS) as provided in the Bid Documents to ensure that all submissions during the Opening of Bids are in order and in accordance with the Bid Documents. The following requirements are included in the checklist and discussed.

**B. The Eligibility & Technical Requirements (first envelope), Financial Component (second envelope) of the bid, and Instructions to Bidders (ITB), including the explanation of the different documents to be submitted as stipulated on the checklist issued to each participating bidder, were then deliberated and discussed:**

#### ***B.1. As to Eligibility Documentary Requirements (FIRST ENVELOPE):***

1. The Application Form for Eligibility and Checklist for Goods must state the company, the address, telephone number, Fax No., Specialization, Date of Filing, the General Information such as the Name of the bidder, its office address, telephone number, fax no., email address, authorized managing officer, citizenship, position, designation, and type of organization whether sole proprietorship, partnership or corporation.
2. Platinum PhilGEPS Certificate of Registration and membership in accordance with Section 8.5.2 of this IRR together with the Annex "A". Provided that, in case the validity period of the company registration (DTI, Partnership, Corporation, CDA), Tax Clearance, Mayor's Permit, or equivalent document in case of Exclusive Economic Zones areas had already lapsed / expired before the expiration of the PhilGEPS Certificate, the Bidder/s is required to submit a copy of the above-mentioned documents which must be valid as of the date of opening of bids.
3. Department of Trade and Industry (DTI) Business Name Registration for Sole Proprietorship. Securities and Exchange Commission (SEC) Registration for Corporation/Partnership, CDA Registration for Cooperatives, whichever may be appropriate under existing laws of the Philippines.

4. The Corporation, Cooperative or Partnership's Articles of Incorporation, its Constitution and By-Laws, whichever is applicable to the bidder, including its amendments thereto, if any. **The General Information Sheet for 2019** shall also be submitted in case bidder is a corporation. In case the following document is not applicable, **A SIGNED AND NOTARIZED STATEMENT OF NON-APPLICABILITY** should be submitted.
5. Duly signed and notarized Valid Joint Venture Agreement, in case of Joint Venture. In case bidder does not have Joint Agreement, he must submit a duly **SIGNED AND NOTARIZED STATEMENT OF NON-APPLICABILITY**;
6. Duly signed and notarized statement of completed similar government and private contracts for the last three (3) years or more with copies of contracts. The list shall state the following for each contract:
  - a. Name of clients with contact numbers and addresses;
  - b. Date of award of contract;
  - c. Total contract cost;
7. Duly signed and notarized statement of ongoing similar government and private contracts awarded, supported by the Notice of Award and Notice to Proceed, if any:
  - a. Name of clients with contact numbers and addresses;
  - b. Date of award of contract;
  - c. Total contract cost;
8. **Duly Signed and notarized statement** of completed single largest contract that is similar to the contract to be bid, and whose value must be **at least fifty percent (50%) of the ABC**;
9. End user's Certificate of Commendation of Satisfactory Performance (for Bidders who have contract with PSC) or Certificate of Commendation of Satisfactory Performance from other Client.
10. Income Tax Return (ITR) for 2018, (CTC by the BIR) and Audited Financial Statement (AFS) for 2018, stamped "Received" by the BIR and/or its duly authorized Agency or Banking Institutions. **Only Tax returns filed and taxes paid through the BIR Electronic Filing and Payment System (EFPS) shall be accepted;**

The Bids and Awards Committee will issue a Supplemental Bid Bulletin adding the 1<sup>st</sup> Quarter of 2019 Income Tax Return (ITR) to the requirements.

11. Net Financial Contracting Capacity (NFCC) computations at least equal to the ABC OR Committed line of credit must be at least equal to TEN percent (10%) of the ABC issued by a Commercial or Universal Bank. Provided in case the same is issued by a Foreign Universal / Commercial bank, it shall be authenticated by a local Universal / Commercial Bank. The Bank issued Committed Credit Line must specifically be for Procurement Project and must state the name of the Philippine Sports Commission (PSC);

**B.2. As to Technical Documentary Requirements:**

12. Bid Security
  - Required Bid Security Form
  - **Duly Signed and Notarized Bid Securing Declaration** or any/either of the following:
    - a) Cash, Check, Cashier's Check, Manager's Check - (2% of the ABC)
    - b) Bank Draft Guarantee or Irrevocable Letter of Credit - (2% of ABC)
    - c) Surety Bond (5% of the ABC), valid 120 days from Opening of Bids, stating therein the Company, its telephone number, Official Receipt Number, Validity period, Callable upon demand and bid security amount;
13. Technical Specifications;

**ANNEX "A"**

**A. Services**

1. The successful bidder shall be responsible for providing all vehicles and drivers for the execution of services.
2. The successful bidder shall provide transportation services to the following routes as follow:
  - a. Greater Metro Manila
  - b. Manila – Angeles – Manila

- c. Manila – Binan – Manila
  - d. Manila – Bocaue – Manila
  - e. Manila – Clark – Manila
  - f. Manila – Imus – Manila
  - g. Manila – La Union – Manila
  - h. Manila – Nasugbu – Manila
  - i. Manila – New Clark City (NCC) – Manila
  - j. Manila – San Fernando – Manila
  - k. Manila – Sta. Rosa – Manila
  - l. Manila - Subic – Manila
  - m. Manila - Tagaytay – Manila
  - n. Manila – Tarlac – Manila
3. Transportation services shall be in duration of ten (10) hours daily. In case of overtime usage, PHISGOC will pay the overtime rate Declared by the successful bidder.
  4. Transportation services provided for any requested route include up to 1 (one) hour of idle stay, regardless if at departure, transit or final point.
  5. The successful bidder shall have the capacity to:
    - a. To process transportation requests sent 1 day in before the actual trip;
    - b. To supply drivers with valid professional driver's license issued by the LTO with proper restriction codes and with mobile number.
    - c. Other mandatory permits necessary for passenger transport;
  6. The successful bidder shall provide and maintain all necessary comprehensive insurance, including insurance and medical coverage for his drivers, vehicles and passenger's liabilities insurance. (Amount of insurance)
  7. The successful bidder shall arrange and cover all costs for the accommodation of drivers and their food or catering expenses.
  8. The successful bidder shall arrange and cover all costs for diesel/ gasoline, drivers' quarters, drivers' meals, overtime pays, parking fees and toll fees of each trip.
  9. The company shall agree to PHISGOC merchandising of all vehicle like Decals, markings, banners, pennants and tags and other symbols or signs of the 30th SEAGAMES at the expense of the contractee while removal shall be at the expense of the contractor.
  10. Company will provide permanent contact person that will serve as a dispatchers. The Dispatchers shall assign vehicles as requested by PHISGOC Transportation Group.
  11. Company must submit a photo copy of vehicle check-up records for all units to be used.
  12. The successful bidder from time to time without prior notice maybe required by the Transport Group to augment the transport service hence, the contractor or provider should be flexible in the routing as required by the Games Services Transport Group.
  13. The Successful bidder will provide uniforms to their drivers.

14. All vehicles will be at the designated origin one hour before the start of the scheduled trip.
15. The successful bidder shall provide the vehicles as required for the contract period.
16. Should a vehicle develop mechanical fault in transit, the successful bidder must provide a replacement within/less than 1 (one) hour. In case of failure to provide the service as agreed upon, PHISGOC will find an alternative service provider and all the extra costs incurred will be charged against the successful bidder.
17. The successful bidder is fully responsible for any Subcontractor he/she may employ.
18. There is no contractual relationship between PHISGOC and any Subcontractor used by the successful bidder. The successful bidder shall be the sole responsible agent for any element of the Contract, regardless of any arrangements he/she may have with any Subcontractor.

## **B. DRIVERS**

1. The successful bidder shall be responsible for providing drivers for the execution of the services, that:
  - a. Strictly observe driver's dress code and proper grooming;
  - b. Hold a valid Professional driver's license issued by LTO;
  - c. Have minimum 7 years of driving experience;
  - d. Have knowledge of Metro Manila, Southern and Northern Luzon cities road network; knowledge of using Waze and Google Maps
  - e. Drivers are subject to individual back ground check by the security group of PHISGOC;
  - f. Must be able to speak, read and write in English;
  - g. Has no criminal record;
  - h. Must have a good clean bill of health; and
  - i. Shall not possess fire arms at all times;
2. Drivers assigned on a specific vehicle cannot interchange with any other drivers or vehicles except for emergency cases and should have the approval from the GS Transportation Manager.
3. All drivers must undergo orientation seminars on SEA Games and PHISGOC Structure which will be provided by PhiSGOC.
4. The successful bidder shall bear responsibility for any physical harm caused to his drivers or others in the execution of this Contract.

## **C. VEHICLES**

1. The vehicles used for PHISGOC transportation services shall be:
  - a. Not more than 50,000 KM milage;
  - b. Equipped with good air conditioning systems extending to the backseat passengers;

- c. Equipped with anti-lock braking system (ABS);
  - d. Clean, comfortable, presentable and in very good running condition;
  - e. Maintained in accordance with the Manufacturer's Service Center.
3. Vehicle Seating Capacity should be maximum of Twelve (12) persons excludes driver.
  4. The successful bidder shall keep the vehicles in good technical condition and arrange for their regular maintenance. All maintenance and operational costs will be covered by the winning bidder. PHISGOC will not be responsible for any cost incurred during and/or after the shuttle service.
  5. The vehicles to be used for PHISGOC transportation services should be maintained in accordance with the approved LTFRB Technical Safety Certificate for Vehicles.
  6. The vehicle to be used for this contract should be LTFRB registered as a common carrier.
  7. The vehicles to be used for this contract should be accredited by the Department of Tourism (DOT).

**ANNEX "B"**

**NUMBER OF UNITS VAN**

Greater Metro Manila

5 Units            Month: Oct - 27 days

6 Units            Month: Nov - 13 days

4 Units            Month: Dec - 25 days

**Manila - Clark - Manila**

4Units            Month: Oct - 9 days

4Units            Month: Nov - 13 days

1Units            Month: Dec - 9 days

**Manila - New Clark City - Manila**

2Units            Month: Oct - 8 days

2Units            Month: Nov - 13 days

1Unit             Month: Dec - 8 days

**Manila - San Fernando - Manila**

1Unit            Month: Oct - 2 days

2Units            Month: Nov - 2 days

1Unit            Month: Dec - 1 day

**Manila - Angeles, Pampanga**

1Unit            Month: Oct - 2 days

1Unit            Month: Dec - 1 day

**Manila - Angeles, Pampanga**

2Units            Month: Nov - 2 days

**Manila - Tarlac - Manila**

1Unit Month: Oct - 2 days

2Units Month: Nov - 2 days

1Unit Month: Dec - 1 day

**Manila - Subic - Manila**

4Units Month: Oct - 8 days

4Units Month: Nov - 13 days

1Unit Month: Dec - 8 days

**Manila - Sta. Rosa, Laguna - Manila**

1Unit Month: Oct - 2 days

2Units Month: Nov - 2 days

1Unit Month: Dec - 2 days

**Manila - Binan, Laguna - Manila**

1Unit Month: Oct - 2 days

2Units Month: Nov - 2 days

1Unit Month: Dec - 2 days

**Manila - Los Banos, Laguna - Manila**

1Unit Month: Oct - 2 days

2Units Month: Nov - 2 days

1Unit Month: Dec - 2 days

**Manila - Calatagan, Batangas - Manila**

1Unit Month: Oct - 2 days

2Units Month: Nov - 2 days

1Unit Month: Dec - 2 days

**Manila - Tagaytay - Manila**

1Unit Month: Oct - 2 days

2Units Month: Nov - 4 days

1Unit Month: Dec - 2 days

**Manila - Imus, Cavite - Manila**

1Unit Month: Oct - 2 days

2Units Month: Nov - 2 days

1Unit Month: Dec - 1 day

**Manila - Bocaue, Bulacan - Manila**

2Units Month: Oct - 2 days

1Unit Month: Dec - 2 days

**ROUTES/SCHEDULE**

	<b>Manila - Bocaue, Bulacan - Manila</b>
2Units	Month: Nov - 5 days
	<b>Manila - San Juan, La Union - Manila</b>
1Unit	Month: Oct - 2 days
2Units	Month: Nov - 2 days
1Unit	Month: Dec - 1 days

**ANNEX "C"**

**DAILY SCHEDULE VAN**

FA Dedicated Vans						
Routes	Dec		Oct		Nov	
	Units	Days	Units	Days	Units	Days
Greater Metro Manila	4	25	5	27	6	13
Manila - Clark - Manila	1	9	4	9	4	13
Manila - New Clark City - Manila	1	8	2	8	2	13
Manila - San Fernando - Manila	1	1	1	2	2	2
Manila - Angeles, Pampanga	1	1	1	2	2	2
Manila - Tarlac - Manila	1	1	1	2	2	2
Manila - Subic - Manila	1	8	4	8	4	13
Manila - Sta. Rosa, Laguna - Manila	1	2	1	2	2	2
Manila - Binan, Laguna - Manila	1	2	1	2	2	2
Manila - Los Banos, Laguna - Manila	1	2	1	2	2	2
Manila - Calatagan, Batangas - Manila	1	2	1	2	2	2
Manila - Tagaytay - Manila	1	2	1	2	2	4
Manila - Imus, Cavite - Manila	1	1	1	2	2	2
Manila - Bocaue, Bulacan - Manila	1	2	2	2	2	5
Manila - San Juan, La Union - Manila	1	1	1	2	2	2
<b>TOTAL</b>	<b>18</b>	<b>67</b>	<b>27</b>	<b>74</b>	<b>38</b>	<b>79</b>



The Bids and Awards Committee will issue a Supplemental Bid Bulletin on the adjustments as to the schedule of vehicle usage.

The Bids and Awards Committee will likewise issue a Supplemental Bid Bulletin regarding the: appropriate restriction code of bus driver's license; and on sub-contractors, any vehicle, equipment or driver provided through, a sub-contractor must comply with the same technical specifications and qualifications required by the project.

14. Tax Payers Identification Number/Certificate of Registration;
15. Tax Clearance Certificate per Executive Order 398, series of 2005, **as finally reviewed and approved by the BIR issued for Bidding Purposes** valid as of the date of Opening of Bids;
16. Organizational Chart and Company Profile;
17. Duly signed and notarized statement of availability of key personnel that may be used for the Contract, supported with a detailed list of their designation-include copy of driver's license;
18. Duly signed and notarized statement of availability of equipment, owned, under lease; or purchase agreement that may be used for the contract supported with a list of said equipment together with *proof of ownership or contract of lease*;
19. Omnibus Sworn Statement stating the following: (*refer to format in BDS, must be notarized*).
  - a. That the bidder is not "blacklisted" or barred from bidding by the National Government or any of its agencies, offices, corporations and LGU's, including foreign government/foreign or international financing institutions whose blacklisting rules have been recognized by the GPPB;
  - b. That each of the documents were submitted in satisfaction of the bidding requirements with an authentic copy of the original complete documents, and that all statements and information provided therein are true and correct;
  - c. That it is authorizing the Head of the Procuring Entity or his duly authorized representative/s to verify all submitted documents;
  - d. That the signatory is the duly authorized representative of the prospective bidder which was granted full authority to do, execute and perform any and all acts necessary and /or to represent the prospective bidder during the bidding; with the duly notarized Secretary's Certificate attesting to such fact if the prospective bidder is a corporation, partnership or Joint Venture;
  - e. That it complies with the disclosure provision under Section 47 of RA 9184 in relation to other provisions of R.A. 3019 (*that the bidder is not related to the Head of the Procuring Entity, members of the BAC, the TWG, the BAC Secretariat, the Head of the PMO or the end user unit and the project consultants by consanguinity or affinity up to the third civil degree*);
  - f. That it complies with the responsibilities of a prospective or eligible bidder provided in the PBD's;
  - g. That it complies with existing labor laws and standards;
  - h. That the bidder has no contract terminated by reason of default;
  - i. That it did not give or pay, directly or indirectly, any commission, amount, fee or any form of consideration, pecuniary or otherwise, to any person or official, or personnel or representative, of the government in relation to any procurement project or activity.
20. Other documents:
  - a.) Pre-Bid Minutes and Supplemental Bid Bulletin- *that may be issued prior to the Opening of Bids, if any*
  - b.) Proof/Certification from Department of Tourism (DOT) as accredited transport operator or Proof/Certification from Department of Transportation (DOTr)
  - c.) Copy if Comprehensive Insurance/Car/Unit
  - d.) Latest or Updated LTFRB road worthiness and safety certificate
  - e.) Certificate from SBMA/CDC (*If operation is within Subic or Clark*)
  - If the Bid qualifies and all documents are submitted by the bidders, it shall be marked as eligible and hence shall be eligible for the opening of the financial envelope.

### **B.3. As to the Financial Envelope Requirements (SECOND ENVELOPE)**

1. The financial envelope shall contain the following information/documents and shall be opened only if the bidder has complied with the requirements in the Eligibility or Technical Envelope:
  - a. **Duly signed and notarized** bid prices in the Bill of Quantities;
  - b. **Duly signed and notarized** Proposal/Bid Form;
  - c. **Duly signed and notarized** Recurring Maintenance Costs, if applicable (**signed and notarized statement if not applicable**)
2. Please note that any missing document in the checklist is a ground for outright rejection of the bid.

#### **B.4. Instruction to Bidders/Open Forum and Miscellaneous**

- A. Bids should be submitted in chronological order as indicated in the checklist of requirements.
- B. All pages of the bid should be signed by the authorized representative of the company in order to avoid unauthorized insertions and as stated in the Instruction to Bidders in the Bid Documents.
- C. If a certified true copies of the documents are submitted, all original copies should be presented during the Opening of the Bids for verification and comparison.
- D. All prospective bidders are reminded that the three (3) envelopes to be submitted should be **BROWN** in color and shall be labeled properly, as shown in the sample.
  - First envelope (with the original copies of the documents) and two (2) copies (Copy 1 and Copy 2) which will be placed in a mother envelope.
  - Prospective bidders are free to improvise but are reminded to strictly comply with the color.
  - Envelopes should be properly signed, sealed and labeled.
  - Bidders shall put the word "COMPLY" or "NOT COMPLY" against each of the individual parameters of each specification stating the corresponding performance parameter of the offer, and to manifest that the technical specification has been complied with.
  - The above-mentioned requirements shall be submitted before the Opening of Bids scheduled on September 23, 2019 at 10:00 AM. The venue whether in the PSC Conference Room or BAC Bidding Room within RMSC shall be arranged. Late submission of bid documents will not be accepted. The bidders must come on or before 10:00 AM to the venue where the opening of bids will take place.
- E. A photocopy of signatory's Government Issued Identification Card should be attached to each notarized document, as a mandatory requirement for notarization.
- F. A supplemental bid bulletin will be issued to reflect the changes in the technical specifications and delivery schedule, if warranted;
- G. All queries by the prospective bidders relative to the aforementioned project should be expressed in writing and addressed to the BAC Chairman.

These are the queries asked by the bidders:

- 1. A prospective bidder asked if the 1-hour waiting time is a part of the 10-hours service. The BAC Chairman replied that the check-in time is included in the 10-hours service. The BAC will issue a Supplemental Bid Bulletin clarifying the waiting time and the check-in time;
- 2. A prospective bidder asked if there is a separate budget for overtime. The BAC Chairman replied that it has separate budget and is to be billed to the Philippine Sports Commission (PSC);
- 3. A prospective bidder asked if there are designated parking areas. The BAC Chairman said that there will be designated parking areas;
- 4. A prospective bidder asked if there is a separate billing for the simulation. The BAC Chairman replied that it should be a separate billing.
- 5. A prospective bidder asked how many units will be needed in the simulation. The BAC Chairman responded that it will be determined by PHISGOC depending on the number of events;
- 6. A prospective bidder asked about the routes of the vans. The BAC Chairman replied that the routes are indicated in the technical specifications;
- 7. A prospective bidder asked on applying for the special permit in LTRFB. The BAC Chairman replied that the Philippine Sports Commission and PHISGOC will assist in applying of the same;
- 8. A prospective bidder asked on the seating arrangement of the buses, whether it should be 2x2 seats. The BAC Chairman replied that if it complies to the requirement, it does not matter;
- 9. A prospective bidder asked if any type of van may be used. The BAC Chairman said that as long the vehicle complies to technical requirements, the same may be used.
- 10. A prospective bidder asked if there is no specific color. The BAC Chairman replied that there is none.
- 11. A prospective bidder asked if there is any alternative for coaster. The BAC Chairman responded that there is none;
- 12. A prospective bidder asked if there are certain types of sedan to be used. The BAC Chairman replied that any unit may be used as long as it complies to the requirements.

There having no other questions raised, the Pre-Bid Conference adjourned at 12:00 NN.

Prepared by:

Reviewed by:

Noted by:

**MA. LUISA CARMELA D. BERGUIA**  
*BAC Support Staff*

**ATTY. MICHELLE C. LABAJANAN**  
*BAC Secretary*

**ATTY. GUILLERMO B. IROY, JR.**  
*BAC Chairman*