

**MINUTES OF PRE-BID CONFERENCE**

Supply and Delivery of Sports Equipment for 2019 SEA Games-ATHLETICS

June 14, 2019 12:20 PM

BAC Bidding Room, Ground Floor

PHILIPPINE SPORTS COMMISSION

RMSC, P. Ocampo Sr. Street, Malate, Manila

Present were:

**A. Prospective Bidders / Visitors:**

	Name	Company/Address
1.	Vicky Lopez	Crayon Sporting Goods, Inc. - 102 P. Cruz St., Brgy. San Jose, Mandaluyong

**B. BAC Members and Staff:**

	Names	Position
1.	Atty. Guillermo B. Iroy, Jr.	BAC Chairman
2.	Dir. Simeon Gabriel M. Rivera	BAC Vice Chairman
3.	Epifanio G. Cordero, Jr.	BAC Member
4.	Manuel G. Bitog	BAC Member
5.	Jun Michael T. Unzo	Assistant BAC Secretary
6.	Ma. Luisa Carmela D. Berguia	BAC Secretariat Support Staff
7.	Jeanette Dinglasan	BAC Secretariat Support Staff
8.	Ariel Flores	BAC Secretariat Support Staff
9.	Justine Anne Buhat	BAC Secretariat Support Staff

**C. TWG:**

	Names	Position
1.	Atty. Michelle Labajanan	TWG Member
2.	Caroline Tobias	TWG Member
3.	Belinda David	TWG Member
4.	Irene Dato	TWG Member
5.	Norberto Dinglasan	TWG Member

**D. Observers:**

1.	Cyrill Gay Celerinos	Commission on Audit
2.	Ma. Jeanette Obiena	NSA Athletics

The BAC Chairman, who is presiding, called to order the Pre-Bid Conference for the project: **Supply and Delivery of Sports Equipment for 2019 SEA Games-ATHLETICS**, with an Approved Budget for Contract of **Thirty-Eight Million One Hundred Fifty-Four Thousand One Hundred Seventy-One Pesos (Php 38, 154, 171.00)**. The Invitation to Apply for Eligibility and to Bid was posted on PSC Website, Manila Times Philgeps on June 6, 2019.

The BAC Chairman acknowledged the presence of the BAC members, the BAC Secretariat, the Technical Working Group (TWG) members, observers and Commission on Audit (COA) Representative. The BAC Chairman also acknowledged the presence of the prospective bidder. *(the company name, its address and representative as listed above was mentioned).*

The Philippine Chambers of Commerce, Inc. (PCCI) and Philippine Institute for Supply Management (PISM) were invited, however, the said offices failed to send representatives to attend the Pre-Bid Conference.

**BUSINESS MATTERS TAKEN AND DISCUSSED**

**A. Clarification and discussion of the project:**

The Chairperson started with discussing the requirements. Under the rules and regulations of the Procurement Law, bidders should follow the requirements set by the Agency. All instruction to bidders must be strictly be adhered to otherwise would be considered ineligible.

Prior to the discussion of the requirements for the competitive bidding, prospective bidders are reminded that the Bids and Awards Committee will evaluate the submitted bids using the pass/fail criteria pursuant to the Revised Implementing Rules and Regulations. In addition, prospective bidders are reminded to ensure that submitted bids are in order and in compliance with the requirements as stated in the Bid Documents.

Copies of the Application Form for Eligibility and Checklist for Goods and Services Eligibility & Technical (first envelop) and Financial Component (second envelope), together with the Technical Specifications are provided to all bidders who attended the Pre-Bid Conference. Copy of the Bid Documents is downloadable in the PhilGEPS and those who paid the Bid Documents are provided with a printed copy. All bidders are reminded to read through and follow the Instruction to Bidders and the Bid Data Sheet (BDS) as provided in the Bid Documents to ensure that all submissions during the Opening of Bids are in order and in accordance with the Bid Documents. The following requirements are included in the checklist and discussed.

**B. Eligibility & Technical (first envelope), Financial Component (second envelope) of the bid, and Instruction to Bidders (ITB), including the explanation of the different documents to be submitted as stipulated on the checklist issued to each participating bidder, were then deliberated and discussed:**

***B.1. As to Eligibility Documentary Requirements (FIRST ENVELOPE):***

1. The Application Form for Eligibility and Checklist for Goods must state the company, the address, telephone number, Fax No., Specialization, Date of Filing, the General Information such as the Name of the bidder, its office address, telephone number, fax no., email address, authorized managing officer, citizenship, position, designation, and type of organization which is either sole proprietorship, partnership or corporation.
2. PhilGEPS Certificate of Registration and membership in accordance with Section 8.5.2 of this IRR together with the Annex "A" Platinum. Provided, in case the Registration (DTI, Partnership, Corporation, CDA), Tax Clearance, Mayor's Permit whose validity period had already lapsed / expired before the expiration of the PhilGEPS Certificate, the Bidder/s is required to submit a copy of the above-mentioned documents valid as of the date of opening of bids.
3. Department of Trade and Industry (DTI) Business Name Registration for Sole Proprietorship. Securities and Exchange Commission (SEC) Registration for Corporation/Partnership, CDA Registration for Cooperatives, whichever may be appropriate under existing laws of the Philippines.
4. The Corporation, Cooperative or Partnership's Article of Incorporation, its Constitution and By-Laws, whichever is applicable to the bidder, including its amendments thereto, if any. The General Information Sheet for 2019 shall be submitted in case bidder is a corporation. In case the following document is not applicable, a signed and notarized Statement of Non-Applicability should be submitted. The notarized statement must be properly and duly notarized by a Notary Public. And must comply on the notarial requirements if its Jurat or acknowledgement depending on the type of document is being notarized by the Notary Public.
5. Duly signed and notarized Valid Joint Agreement, in case of Joint Venture. In case bidder does not have Joint Agreement, he must submit a duly signed and notarized Statement of Non-Applicability.
6. Duly signed and notarized statement of complete similar government and on-going private contracts for the last three (3) years or more with copies of contracts. The list shall state the following for each contract:
  - a. Name of clients with contact numbers and addresses;
  - b. Date of award of contract;
  - c. Total contract cost;
7. Duly signed and notarized statement of complete similar government and on-going private contracts for the last three (3) years or more with copies of contracts. The list shall state the following for each contract:
  - a. Name of clients with contact numbers and addresses;
  - b. Date of award of contract;
  - c. Total contract cost;
8. Duly Signed and notarized statement of completed single largest contract that is similar to the contract to be bid, and whose value must be at least fifty percent (50%) of the ABC.

9. End user's owner's Certificate of Commendation (for Bidders who have contract with PSC) or Certificate of Commendation from clients.
10. Income Tax Return (ITR) for 2018, (CTC by the BIR) and Audited Financial Statement (AFS) for 2018, stamped "Received" by the BIR and/or its duly authorized Agency or Banking Institutions.
11. Net Financial Contracting Capacity (NFCC) computation at least equal to ABC or Committed line of credit must be at least equal to ten percent (10%) of the ABC issued by a Commercial or Universal Bank. Provided in case the same is issued by a Foreign Universal / Commercial bank, it shall be authenticated by a local Universal / Commercial Bank. The Bank issued Committed Credit Line must be specifically be for Procurement Project and must state the name of the Philippine Sports Commission.

**B.2. As to Technical Documentary Requirements:**

12. Bid Security

- Required Bid Security Form
- Duly Signed and Notarized Bid Securing Declaration or any/either of the following:
  - a) Cash, Check, Cashier's Check, Manager's Check - (2% of the ABC)
  - b) Bank Draft Guarantee or Irrevocable Letter of Credit - (2% of ABC)
  - c) Surety Bond (5% of the ABC), valid 120 days from Opening of Bids, stating therein the Company, its telephone number, Official Receipt Number, Validity period, Callable upon demand and accompanied by an Insurance Commission Certificate stating that the surety and/or insurance company is authorized to issue such security.

13. Technical Specification

	SPORTS EQUIPMENT	QTY.	UNIT
1	<b>Hurdles</b>	40	pcs
	>Certified IAAF-Fully automatic aluminum hurdle. Adjustment of the height and base weights is done simultaneously with one single handgrip. Base weights are made of steel with Teflon bearings. All protruding parts have been eliminated to prevent injuries and facilitate stacking and transportation. The ingeniously simple hurdle carton which you can transports up to 8 hurdles at the same time, can be ordered as extra equipment. Adjustable heights from 762mm to 1067mm IAAF certified no. E99-007		
2	<b>Baton</b>	2	sets
	>Relay batons aluminum >Set of eight relay batons of anozedaluminum		
3	<b>Discus, 1 kg</b>	20	pcs
	>Discus Abs Plastic Material 1 kg. >A very good discus for competition and training >Sides of extra strength red fiberglass rim of tough steel		
4	<b>Discus, 2 kg</b>	30	pcs
	>Discus Abs Plastic Material 2 kg. >A very good discus for competition and training >Sides of extra strength red fiberglass rim of tough steel >IAAF Certified no. 1-03-0296		
5	<b>Cross bar High Jump</b>	32	pcs
	>HJ Crossbar Fiberglass 4.0- >Made of High quality fiberglass and equipped with approved end pieces accdg to new IAAF rules. >Length 4.0m IAAF certified no. E-99-0194		
6	<b>Cross bar for Pole Vault</b>	36	pcs

	>PV Cross Bar fiberglass 4.5-		
	>Made og high quality fiberglass and equipped with approved end pieces accdg to new IAAF rules.		
	>Length 4.5m IAAF certified no. E-99-0913		
7	<b>Shot Put, 4kg</b>	20	pcs
	>Turned Cast Iron - A very good competition and training shot of cast iron		
	>Every weight is painted in a different color		
8	<b>Shot Put, 7.26kg</b>	20	pcs
	>Turned Cast Iron - A very good competition and training shot of cast iron		
	>Every weight is painted in a different color		
9	<b>Javelin 600 gms</b>	30	pcs
	>A high class competition javelin for women and youth.		
	>For length 50-60m with corresponding flex.		
	>Weight 600g IAAF certified no. 1-99-0015		
10	<b>Javelin 800 gms</b>	30	pcs
	>Aircraft aluminum material		
	>Very good competition javelin 800 gms. For length over 80m and respective flex.		
	>This Javelin has a more aerodynamic tip which enables a smoother flight,		
	>Suitable for all wind condition		
	>IAAF Certified no. 1-99-0011		
11	<b>Hammer 4 kg</b>	30	pcs
	>a high class competition hammer of brass		
	>Equipped with rotating swivel, wire and our competition handle		
	>IAAF Certified no. 1-99-0009		
12	<b>Hammer 7.26 kg</b>	20	pcs
	>a high class competition hammer of brass		
	>Equipped with rotating swivel, wire and our competition handle		
	>IAAF Certified no. 1-5125-726		
13	<b>Hammer Handle</b>	30	pcs
	>Handle with small circle		
	>Straight or curved grip		
14	<b>Hammer Wire</b>	30	pcs
	>Made of strong spring steel		
	>Length: 100,99,98,97,96,95,87 and 78cm		
15	<b>Rakes</b>	2	pcs
	>Rake of aluminum with a wide levelling blade and turned replaceable pins.		
	>Extremely durable and easy to work		
16	<b>Sand Leveller</b>	2	pcs
	>Sand leveller 3M sand rake the sand in the landing area		
	>Made of steel with handle		

17	<b>Flaglets, white with aluminum handle</b>	30	pcs
18	<b>Flaglets, yellow with aluminum handle</b>	30	pcs
19	<b>Flaglets, red with aluminum handle</b>	30	pcs
20	<b>Hurdle Cart Steel</b>	4	pcs
	>a very stable cart made of strong steel profiles with a skid rail for the hurdles. Very easy to manoeuver with parallel front steering. The cart is open to the back, making it easy to take 25-35 hurdles.		
21	<b>Steeplechase Barriers (Adjustable)</b>	6	pcs
	>Free standing steeplechase Hurdle - under structure of powder coated steel with hurdle bar of strong wood.		
	>Length 396cm or 500 cm. Adjustable height.		
	>IAAF certified no. E-99-0009		
22	<b>Steeplechase Barriers (Adjustable)</b>	2	pcs
	>Free standing steeplechase Hurdle - under structure of powder coated steel with hurdle bar of strong wood.		
	>Length: 500cm		
	>Adjustable height.		
	>IAAF certified no. E-99-0009		
23	<b>Steeplechase Barriers (fixed)</b>	2	pcs
	>Water jump steeplechase Hurdles - under structure of powder coated steel with hurdle bar of strong wood.		
	For concrete embedment.		
	>Length: 366 cm		
	>Adjustable height.		
	>IAAF certified no. E-03-0366		
24	<b>Measuring Tape</b>	10	pcs
	>Steel, 100 meters		
	>Made of nylon coated		
	>Galvanized steel		
25	<b>Measuring Tape</b>	10	pcs
	>Steel, 50 meters		
	>Made of nylon coated		
	>Galvanized steel		
26	<b>Measuring Tape</b>	10	pcs
	>Steel, 30 meters		
	>Made of nylon coated		
	>Galvanized steel		
27	<b>Lap Counter with Bell</b>	2	pcs
	>a sturdy lap counter with a frame of zinc plated steel tubes. Two cassettes with black figures. Include a sonorous ringing. The lap counter is easy to transport on its two wheels.		
28	<b>Starting Blocks, Olympic</b>	3	pcs
	>A top class block. Rubber faced pedals made of aluminum		
	>Adjustable in 4 positions.		
	>Rail made of aluminum profile		
	>IAAF certified no. E-99-0015		

29	<b>Lane Marker Boxes Super</b>	27	pcs
	>High class lane marker box with spectacular design		
	>Made of strong yellow or white fiberglass		
	>Can be equipped with false start indicators which you put on top of the marker (set of 1-9)		
30	<b>Discus Stand</b>	2	pcs
	>Equipment stands have 2 wheels for easy transportation		
	>Rigid power coated steel construction		
	>Holds up to 15 Discuss		
31	<b>Discuss Marker Boxes</b>	3	sets
	>Distance Measurement 30m-90m every 5m) set also for hammer & javelin (7pcs/set)		
32	<b>Wind Gauge Gadgets</b>	6	pcs
	>Wind gauge - electronic wind gauge with extremely high accuracy. Construction without moving parts for high readability,		
	>Digital Display		
	>Delivered with tripod		
	>Conforms to IAAF rules.		
33	<b>Wind Gauge Gadgets (Scoreboard for Wind Gauge)</b>	6	pcs
	>Scoreboard for windgauge wind - electronic scoreboard which can be connected with wind gauge.		
	>Three displays with 15cm high digits		
34	<b>Wind Socks (Wind Indicator)</b>	8	pcs
	>Wind Sock on a steel stand		
35	<b>Shot Put Stand</b>	2	pcs
	>Equipment stands have 2 wheels for easy transportation		
	>Rigid power coated steel construction		
36	<b>Javelin Stand</b>	2	pcs
	>Equipment stands have 2 wheels for easy transportation		
	>Rigid power coated steel construction		
37	<b>Hammer Stand</b>	2	pcs
	>Equipment stands have 2 wheels for easy transportation		
	>Rigid power coated steel construction		
38	<b>Shotput Stop Board</b>	6	pcs
	>Shotput fiberglass Toe Board		
	>Very durable and weather resistant		
39	<b>Sector Line</b>	6	rolls
	>Made of plastic width 50mm delivered in rolls of 40m		
	>cart is not included		
40	<b>Sector Line Marker Tape</b>	10	rolls
	>Made of plastic width 50mm delivered in rolls of 40m		
	>Delivered in rolls of 1324m		
41	<b>Sector Line Cart (for sector line)</b>	6	pcs
	>Cart with rolls and crank for easy handling of 80m sector lines		
42	<b>Hammer Circle</b>	3	pcs
	>Hammer Conversion Circle - turns your discus ring into		

	a hammer ring, Fits in existing discus cricle		
	>Made of steel with distance fittings		
43	<b>Pole Vault Upright</b>	1	set
	>Pole vault standard Elite		
	>IAAF certified no. E-12-0689		
	>Worlds most modern foldable polevault standard		
	>Made of 100% of aluminum		
	>The crossbar holder is controlled by a crank and a driving belt of armoured nylon material		
	>Inside the profile a measuring tape runs that continuously shows the exact height of the bar at eye level is easily dismantled to allow change of jump site		
	>Foldable at 80cm height in any direction		
	>Height from 150 to 635 cm		
44	<b>Pole Vault Landing Pit</b>	2	sets
	>Overall Dimensions 8800 x 6700 x 800mm		
	>IAAF certified no. E-99-0191		
	>Cover of polyester fabric, fitted with coated polyester fabric in net structure on the upper part of the sides to allow air release of impact		
	>The pit is filled with foam in a special tunnel construction to make pit soft and comfortable		
	>Supplied in 8 base units and 2 upright pads with wear resistant top pad and rain cover		
45	<b>Pole Vault Rack</b>	2	pcs
	>holds Pole up to 20 units		
46	<b>High Jump Uprights</b>	3	sets
	>Elite high jump stands		
	>IAAF Certified no. E-99-0006		
	>Our top of the Line high jump stand		
	>Made of out specially designed profile of extruded aluminum		
	>Height adjuster with double readouts for comfortable and accurate setting even at world record height		
	>Adjustable T-base made of galvanized steel		
	>Measures from 50cm to 270 cm		
47	<b>High Jump Landing Pit</b>	2	sets
	>Total Pit measures 6-7 mtrs x .8 mtrs		
	>IAAF Certified no. E-99-0002		
	>Championship landing Pit		
	>The Strong cover is made from armoured polyester net structure and the pit is filled with tunnel construction foam for safety and comfort		
	>The pit consists of 4 base units		
	>1 top wear pad made of coated polyester fabric net structure		
	>resistant to spike tears, and 1 weather cover of strong polyester vinyl		
48	<b>Time Limit Indicator</b>	4	pcs
	>Time Lapsed Clock - indicator the time available to jumpers and throwers. Shows 0-6 minute spring operated		
	>The clock is placed on a sturdy steel standard and has a wind indicator iron top		

49	<b>Electronic Distant Measurement, Laser EDM</b>	2	sets
50	<b>Display Indicator</b>	5	pcs
	>Electronic scoreboard for jumping and throwing events		
	>Showing attempts, athletes number and results		
	>With 30cm high displays		
	>Operated with 24V battery		
51	<b>Long Jump/High Jump Take Off Board</b>	10	pcs
	>With under structure of aluminum on which a board of wood is mounted		
	>Equipped with height adjustments for perfect fitting		
	>Complete with demountable plastic insert		
	>IAAF certified no. 1-01-0324		
52	<b>Long Jump/Triple Jump/Pole Vault Markers</b>	100	pcs
	>Take Off Markers		
	>Set of 12 steel markers in different colours		
	>Made of steel		
53	<b>Electronic Gun</b>	4	sets
	>Compatible with the photo finish camera		
54	<b>Cones 18" (Traffic)</b>	100	pcs
55	<b>Plasticine LJ/TJ</b>	50	sets
56	<b>Cones 30" for Marathon</b>	500	pcs
57	<b>Starter's Stand, High grade steel material</b>	3	pcs
	Two solid wheels make this stand easy to transport.		
58	<b>Breakline Indicator Cones</b>	20	pcs
	>Orange, 150mm high		

Delivery Schedule: **Ninety (90) days upon issuance of the Notice to Proceed**

A bidder asked if the delivery terms may be made into 120 days instead of 90 days. The BAC Chairman replied that the BAC will issue a Supplemental Bid Bulletin on the technical specification and of delivery terms, if warranted, after coordinating with the appropriate persons.

14. Tax Payers Identification Number/Certificate of Registration.
15. Tax Clearance Certificate per Executive Order 398, series of 2005, as finally reviewed and approved by the BIR issued for bidding purposes valid as of the date of Opening of Bids.
16. Organizational Chart.
17. Duly signed and notarized statement of availability of key personnel that may be used for the Contract, supported with a detailed list of their designation.
18. Duly signed and notarized statement of availability of equipment, owned, under lease; or a purchase agreement that may be used for the contract supported by a list of said equipment together with a proof of ownership or contract of lease.
19. Omnibus Sworn Statement stating the following: (refer to format in BDS, must be notarized. Bidders are to make sure that the statement is duly signed and notarized.
  - a. That the bidder is not blacklisted or barred from bidding by the national government, or any of its agencies, offices, corporations and LGU's, including foreign government/foreign or international financing institutions whose blacklisting rules have been recognized by the GPPB;
  - b. That each of the documents were submitted in satisfaction of the bidding requirements with an authentic copy of the original complete documents, and that all statements and information provided therein are true and correct.
  - c. That it is authorizing the HOPE or the BAC to verify all submitted documents.
  - d. That the signatory is the duly authorized representative of the prospective bidder which was granted full authority to do, execute and perform any and all acts necessary and /or to represent the prospective bidder in the bidding; with the duly notarized Secretary's Certificate attesting to such fact if the prospective bidder is a corporation, partnership or



Joint Venture. So, bidder must name the person authorizing to represent during the bidding, in case the Corporation authorizes somebody to represent for and in its behalf. The Commission also requires that there shall be a Secretary Certificate attesting to that fact that the said person is authorize to do so, for and in behalf of the Corporation. If the bidder is a Corporation, bidder is required to submit a Secretary Certificate, or if others, a Special Power of Attorney from the owner, BAC Members will require such as during the bidding to verify if the representative is authorized.

- e. That it complies with the disclosure provision under Section 47 of RA 9184 in relation to other provisions of RA3019, (Anti-Graft Law) that the bidder is not related to the HOPE, BAC members, TWG, the BAC Secretariat, the Head of the PMO or the end user unit and the project consultants by consanguinity or affinity up to the third civil degree.
  - f. That it complies with the responsibilities of a prospective or eligible bidder provided in the PBD's.
  - g. That it complies with existing labor laws and standards. Bidders are to make sure that bidder have no case under the labor law.
  - h. That the bidder has no contract terminated by reason of default.
  - i. That it did not give or pay, directly or indirectly any commission, amount, fee or any form of consideration, pecuniary or otherwise, to any person or official, or personnel or representative of the government in relation to any procurement project or activity.
20. Other documents as stated in the BDS such as Pre-Bid Minutes and Bid Bulletin, including Supplemental Bid Bulletin that may be issued prior to the Opening of Bids, if any.
- If the Bid qualifies and submitted all documents bidders shall be marked as eligible and hence shall be eligible for the opening of its financial envelope.

### ***B.3. As to the Financial Envelope Requirements (SECOND ENVELOPE)***

1. The financial envelope shall contain the following information/documents and be opened only if the bidder has complied with the requirements in the Eligibility or Technical Envelope:
  - a. Duly signed bid prices in the Bill of Quantities;
  - b. Duly signed Proposal/Bid Form;
  - c. Recurring Maintenance Costs, if applicable (signed statement if not applicable)
2. Please note that any missing document in the checklist is a ground for outright rejection of the bid.

### ***B.4. Instruction to Bidders/Open Forum and Miscellaneous***

- A. Bids should be submitted in chronological order as indicated in the checklist of requirements.
- B. All pages of the bid should be signed by the authorized representative of the company in order to avoid unauthorized insertions and as stated in the Instruction to Bidders in the Bid Documents.
- C. All original documents should be presented during the Opening of the Bids.
- D. All prospective bidders are reminded that the three (3) envelopes to be submitted should be brown in color and shall be labeled properly, as shown in the sample.
  - First envelope (with the original copies of the documents) and two (2) copies (Copy 1 and Copy 2) which will be placed in a mother envelope.
  - Prospective bidders are free to improvise but reminded to strictly comply with the color.
  - Envelopes should be property signed, sealed and labeled.
  - Bidders shall put the word "complied" in each of the technical specification, to manifest that the technical specification has been complied with.
  - Reiteration of the submission of Certificate of Non-Applicability for certain items where it is appropriate.
  - The above-mentioned requirements shall be submitted before the Opening of Bids scheduled on June 26, 2019 at 10:00 AM at the same venue.

Late submission of bid documents will not be accepted. The bidders were encouraged to come on or before 10:00 AM to the venue where the opening of bids will take place.

- E. The Duly signed and notarized statement or completed single largest contract that is similar to the contract to be bid, and whose value must be at least fifty percent (50%) of the ABC should be included/declared in the (No. 6 of the Eligibility Documentary Requirements) Duly signed and notarized statement of completed similar government and private contracts for at least three (3) years or more with copies of the contract.
- F. Bidders whose business permit has expired and has not secured their 2019 Business Permit may submit their 2019 Business Permit together with the Official Receipt for payment of renewal of such permit;

- G. A photocopy of signatory's Government Issued Identification Card should be attached to each notarized document.
- H. A bid supplemental bulletin will be issued to reflect the changes in the technical specifications and delivery schedule, if warranted;
- I. Bidders are required to bring samples of each item quoting for.
- J. All queries by the prospective bidders relative to the aforementioned project should be expressed in writing and addressed to the BAC Chairman.

There having no other questions raised, the pre-bid conference adjourned at 12:30 PM.

**Prepared by:**

**MA. LUISA CARMELA D. BERGUIA**  
*BAC Support Staff*

**Reviewed by:**

**ETHEL M. GOH**  
*BAC Secretary*

**Noted by:**

**ATTY. GUILLERMO B. IROY, JR.**  
*BAC Chairman*