

PHILIPPINE SPORTS COMMISSION
BULLETIN OF VACANT PERMANENT POSITIONS
REPOSTED NOVEMBER 21, 2018

POSITION TITLE : **Chief SGRO (Chief of Division)**
PLACE OF ASSIGNMENT : ASSISTANCE AND COORDINATION DIVISION
ITEM NO. : PSCOMB-CSGRO-1-1998
SALARY GRADE : 24

MINIMUM QUALIFICATION STANDARDS

EDUCATION : Master's Degree or Certificate In Leadership and Management from the CSC
EXPERIENCE : Four (4) years of supervisory/management experience
TRAINING : Forty (40) hours of supervisory/management learning and development intervention undertaken within the last five (5) years
ELIGIBILITY : Career Service (Professional)/Second Level Eligibility

POSITION TITLE : **Chief Accountant**
PLACE OF ASSIGNMENT : ACCOUNTING DIVISION
ITEM NO. : PSCOMB-CACT-1-1998
SALARY GRADE : 24

MINIMUM QUALIFICATION STANDARDS

EDUCATION : Master's Degree or Certificate In Leadership and Management from the CSC
EXPERIENCE : Four (4) years of supervisory/management experience
TRAINING : Forty (40) hours of supervisory/management learning and development intervention undertaken within the last five (5) years
ELIGIBILITY : RA 1080 (CPA)

POSITION TITLE : **Supervising SGRO (Assistant Division Chief)**
PLACE OF ASSIGNMENT : SPORTS FACILITIES DIVISION
ITEM NO. : PSCOMB-SVSGO-10-2013
SALARY GRADE : 22

MINIMUM QUALIFICATION STANDARDS

EDUCATION : Bachelor's degree relevant to the job
EXPERIENCE : Five (5) years of supervisory/management experience
TRAINING : Twenty-four (24) hours of supervisory training
ELIGIBILITY : Career Service (Professional)/Second Level Eligibility

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POSITION TITLE : **Project Evaluation Officer II (2)**
PLACE OF ASSIGNMENT : PROGRAM RESEARCH AND DEVELOPMENT DIVISION
ITEM NO. : PSCOMB-PEO2-1-1998
PSCOMB-PEO2-6-2013

SALARY GRADE : 15

MINIMUM QUALIFICATION STANDARDS

EDUCATION : Bachelor's degree relevant to the job
EXPERIENCE : One year relevant experience
TRAINING : Four hours of relevant training
ELIGIBILITY : Career Service (Professional)/Second Level Eligibility

POSITION TITLE : **Administrative Officer I (Cashier I)**
PLACE OF ASSIGNMENT : CASHIER'S OFFICE
ITEM NO. : PSCOMB-ADOF1-23-2004

SALARY GRADE : 10

MINIMUM QUALIFICATION STANDARDS

EDUCATION : Bachelor's degree relevant to the job
EXPERIENCE : NONE
TRAINING : NONE
ELIGIBILITY : Career Service (Professional)/Second Level Eligibility

Interested and qualified applicants must submit personally or thru e-mail the following documents until December 3, 2018.

1. Application letter indicating the position you're applying for. Kindly address your application letter to:

HON. WILLIAM I. RAMIREZ

2. Duly accomplished Personal Data Sheet [CSC Form No. 212 (revised 2017)]
3. Authenticated copy of Civil Service eligibility
4. Must be able to present the original and submit the photocopy of the following:
 - a. Transcript of Records
 - b. Diploma
 - c. Service record (if previously employed in the government)
 - d. Certificate of employment from previous employer/s (if previously employed)
 - e. Certificate of trainings/seminars attended (if any)
 - f. NBI/Police Clearance

Applicants may e-mail all their application together with the scanned copy of the required documents to hr@psc.gov.ph